



STATUTE OF THE UNIVERSITY OF GDAŃSK of 13 June 2019

consolidated text of 22 January 2020

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Chapter 1. General provisions

§ 1.

1. The University of Gdańsk in Gdańsk, hereinafter referred to as “the University”, established under a Council of Ministers regulation of 20 March 1970 (Journal of Laws No. 6, item 49), is a public university.
2. The University has legal personality and its seat in the city of Gdańsk.
3. The University operates pursuant to:
 - 1) the Act of 20 July 2018 – Law on Higher Education and Science, hereinafter referred to as “the Act”;
 - 2) the Statute;
 - 3) University tradition.

§ 2.

1. The University’s employees, students and doctoral students shall constitute a self-governing academic community.
2. The academic community shall participate in the management of the University through elected collective bodies or single-person authorities. The collective bodies shall represent the University’s entire academic community.

§ 3.

The University shall be autonomous in all areas of its activity pursuant to the rules laid down by the Act.

§ 4.

1. The University’s mission shall consist in providing education and pursuing scientific research of the highest quality, shaping civic attitudes and participating in social development and the creation of an innovation-based economy.
2. In its activity the University shall pursue the principles of freedom of speech and conscience, freedom of teaching, freedom of research and freedom of artistic creativity.
3. The University shall not tolerate any form of discrimination.
4. The University shall cooperate with national and international academic, artistic or other institutions and entrepreneurs, as well as taking part in the shaping of European higher education.
5. The University shall adhere to the principles of “HR Excellence in Research”, as defined in the “European Charter for Researchers” and the “Code of Conduct for the Recruitment of Researchers”.
6. The University shall provide disabled persons with opportunities to participate in the life of the academic community, including employment, admissions to study or admissions to doctoral school, education and the conducting of scientific activity.

§ 5.

1. The University shall adhere to University traditions and sound academic practice.

2. Problems arising within the University's academic community shall be resolved by means of social dialogue.

§ 6.

1. The University's symbols are its emblem, standard and flag.
2. The University's emblem is a stylised ship created from the conjoined navy-blue letters "U" and "G", with a white crown and two white crosses on the latter, positioned so as to refer to the coat of arms of Gdańsk. The University's emblem, which is protected by law, is defined in Annex no. 1 to the Statute.
3. The University's standard and flag are defined in Annex no.1 to the Statute.
4. The rules for the use of the University's emblem, standard and flag are defined by the Rector.
5. The University's motto is "In mari via tua".
6. The official University Day is celebrated on 20 March.
7. The University's name may be abbreviated to "UG", written in capital letters.
8. The official English translation of the University's name is "The University of Gdańsk".
9. Individual University units may abbreviate their own names, followed by the abbreviation "UG" or the abbreviation of any other collaborating university with which a faculty, or other unit, is co-established.

§ 7.

Lectures at the University shall be open, with the exception of extramural studies, postgraduate studies and other forms of education referred to in § 123 section 1 point 3.

§ 8.

1. The University shall maintain close ties with its graduates by means of organisations established for that purpose.
2. The University shall endeavour to preserve the legacy of its employees, graduates and students.

§ 9.

Following a motion by the Rector, the Senate shall appoint – for the duration of the Rector's term in office – an Honorary Titles Committee for assessing applications to award honorary titles of the University of Gdańsk

§ 10.

The Honorary Titles Committee shall comprise the Rector as Chair, accompanied by four academic teachers holding the title of professor, representing various fields of science and commanding respect in the academic community.

§ 11.

Individuals of exceptional merit to the development of science, culture and social life, as well as those of particular merit to the University, may be awarded by the Senate the title of doctor honoris causa of the University of Gdańsk.

§ 12.

1. The Rector, Chair of the University Council, Vice-Rector for Research, dean, chair of a scientific council or five members of the Senate shall present an application to the Honorary Titles Committee to award the title of doctor honoris causa, accompanied by appropriate documentation in support of the application.
2. The Committee shall issue an opinion with regard to the conferment of the title of doctor honoris causa.
3. Should the Committee's opinion prove positive, the Rector shall forward the application together with written justification to the Senate, which shall establish a three-person committee to conduct the conferment procedure and appoint three reviewers, including at least two external reviewers, to prepare an assessment of the candidate.
4. Having acquainted itself with the assessment of the committee, the Senate shall adopt a resolution on the conferment of the title of doctor honoris causa.
5. The resolutions of the Senate concerning the conferment of the title of doctor honoris causa shall be passed by secret ballot by a majority of 2/3 of votes with at least 2/3 of Senate members present.

§ 13.

Following a motion by the Rector, assessed by the Honorary Titles Committee, the Senate may name University organisational units, buildings or lecture halls in honour of persons of merit to the University and grant permission for commemorative plaques or statues to be placed in University grounds.

§ 14.

1. The Rector shall reward employees of exceptional merit and other persons who have contributed towards the development of the University or towards its good name or splendour by awarding them with the "Medal of the University of Gdańsk" in gold, silver or bronze. The medals are defined in Annex no. 1 to the Statute.
2. A motion to award the Medal of the University of Gdańsk in gold requires positive assessment by the Honorary Titles Committee.

§ 15.

1. An outstanding scientist who is a present or former University employee may be awarded the title of honorary professor of the University of Gdańsk for his or her academic achievements.
2. A motion to confer the title of honorary professor of the University of Gdańsk may be proposed by the Rector, vice-rector or dean. The Senate shall adopt a resolution

regarding the conferment of the title of honorary professor of the University of Gdańsk after having consulted the Honorary Titles Committee.

3. The ceremony of the conferment of the title of honorary professor shall proceed in accordance with the University's tradition.

§ 16.

A resolution of the Senate or a decree of the Rector may specify other means in which employees and other persons may be honoured.

§ 17.

Sessions of University bodies and of the Honorary Titles Committee regarding the conferment of honorary titles shall be held in camera.

§ 18.

1. In order to respect tradition, the University shall develop sound academic practice.
2. Fixed and extraordinary academic celebrations shall constitute an expression of the University's tradition.
3. Academic celebrations and doctoral and habilitation conferments at the University shall be conducted in accordance with the rules and procedures defined by a resolution of the Senate.

Chapter 2. University bodies

§ 19.

1. The collective bodies of the University shall comprise the University Council, the Senate and scientific councils.
2. The Rector shall be the University's single-person authority.
3. The Rector shall be entitled to use the title of "Magnificence".
4. The Electoral College shall be the University's electoral body.

§ 20.

1. The University Council shall comprise:
 - 1) three persons elected by the Senate from amongst members of the University community;
 - 2) three persons elected by the Senate from outside the University community;
 - 3) Chair of the Student Council.
2. The Chair of the University Council shall be a member of that Council, from outside the University community, elected by the Senate.

§ 21. ¹⁾

A member of the University Council may be a person who meets the requirements specified in Article 20 sections 1-3 of the Act.

§ 22.

1. Candidates for University Council members, referred to in § 20 section 1 points 1 and 2, may be proposed by members of the Senate with the right to vote.
2. The procedure for electing members of the University Council shall be determined by the Electoral Ordinance which constitutes Annex no. 2 to the Statute, hereinafter referred to as the "Ordinance".

§ 23.

1. University Council sessions shall be held in camera.
2. The procedure for the operation of the University of Gdańsk Council shall be specified by the regulations adopted by the Council.

§ 24.

1. The responsibilities of the University Council shall include:
 - 1) reviewing the draft of the University Strategy and the report on the implementation of the University Strategy;
 - 2) reviewing the draft of the Statute and amendments to the Statute;
 - 3) supervising the management of the University;
 - 4) supervising the financial management of the University by:
 - a) reviewing the material and financial schedule,
 - b) approving the report on the implementation of the material and financial schedule,
 - c) approving the financial report;
 - 5) proposing candidates for the position of Rector, following a review by the Senate;
 - 6) submitting an application to the appropriate minister regarding the base remuneration and duty allowance of the Rector;
 - 7) awarding the Rector with a performance allowance;
 - 8) giving consent to the Rector to undertake additional gainful activity;
 - 9) selecting an entity to carry out an audit of the University's annual financial report;
 - 10) giving consent for the University to perform a legal act with regard to the management of its tangible fixed assets, as well as performing a legal act with regard to handing these assets over to be used by another entity, subject to consent by the President of the General Counsel to the Republic of Poland;
 - 11) adopting a recovery plan with a detailed implementation schedule and presenting it to an appropriate minister, should the circumstances specified in the Act arise;
 - 12) submitting an annual activity report to the Senate.
2. The University Council may authorise its member to perform appropriate activities in order to carry out the responsibilities referred to in section 1.
3. As part of its responsibilities, the University Council may request access to University documents.
4. The University Council may make use of reviews by the standing committees of the Senate.

5. While performing activities connected with the responsibilities referred to in section 1, members of the University Council shall be guided by the best interests of the University and shall act in those interests.

§ 25.

1. The Senate of the University shall comprise:
 - 1) the Rector as Chair; three representatives of academic teachers from each faculty, employed in the positions of professor and associate professor, and elected from each faculty at a general assembly of this employee group;
 - 2) one representative of academic teachers employed in positions other than those specified in point 2, elected from each faculty at a general assembly of this employee group held at each faculty;
 - 3) four representatives of academic teachers from extra-faculty units, elected at general assemblies; should the number of extra-faculty units equal two or three, one representative should be elected at the general assembly of academic teachers of each unit, with the remaining representatives (or representative) elected at a joint general assembly of the academic teachers of all the units; should the number of extra-faculty units equal four, the general assembly of academic teachers of each unit shall elect one representative; should the number of extra-faculty units equal five or more, representatives shall be elected at a joint general assembly of academic teachers of all units;
 - 4) representatives of students and doctoral students, constituting 20% of the Senate's statutory composition, elected with regard to the provisions of the Act;
 - 5) four representatives of employees who are not academic teachers, elected at general assemblies of particular employee groups, with the proviso that the general assembly of each of the employee groups specified in § 114 section 1 points 1-4 shall elect one representative.
2. Elections for Senate members shall simultaneously constitute elections for the members of the College of Electors, referred to in § 43 point 1, with regard to the special principles of rotation in office concerning representatives of students and doctoral students, resulting from the electoral procedures specified by the regulations of the student council and the doctoral student council respectively.
3. Academic teachers employed in the position of professor and associate professor shall constitute more than half of the statutory composition of the Senate.
4. Sessions of the Senate shall be attended, in an advisory capacity, by:
 - 1) Vice-Rectors, deans, directors of doctoral schools, Director of the Foreign Languages Centre and Director of the Physical Education and Sports Centre,
 - 2) the Chancellor, Chief Financial Officer, Director of the Library,
 - 3) one representative of each of the trade unions operating at the University – unless the persons serving in the roles specified in point 1 have been elected for the Senate under the conditions laid down in section 1.
5. The procedure for electing members of the Senate shall be determined by the Ordinance.

§ 26.

1. Sessions of the Senate shall be open to employees, students and doctoral students of the University.
2. The Senate may restrict access to a session or any part thereof.
3. The minutes of Senate sessions shall be public, with the exception of those sessions held in camera.
4. The organisation and working procedure of the Senate shall be defined by regulations passed by the Senate, with regard to § 27.

§ 27.

1. Ordinary sessions of the Senate shall be convened by the Rector no less than four times per semester. Extraordinary sessions of the Senate shall be convened by the Rector upon his/her own initiative or following a motion by at least 1/3 of the total number of Senate members within a period of ten days of the motion being proposed.
2. Except in cases of urgency, written or electronic notification of a Senate session should be delivered to Senate members and persons who participate in the sessions in an advisory capacity no later than five days prior to the session.
3. Notification should include the session agenda, specifying issues which require a decision, subject to section 5.
4. The agenda for the session of the Senate shall be determined by the Rector.
5. The Senate may alter the agenda following a motion by a Senate member proposed prior to the session.
6. Participation of Senate members in the sessions of the Senate shall be obligatory.
7. In matters of great urgency or for other important reasons, the Rector may order that the Senate adopt a resolution by means of distance communication. Voting in this manner shall not apply in matters which require confidentiality, alterations to the Statute and in election-related matters. Detailed rules for the Senate adopting resolutions in line with these procedures have been defined in the Regulations of the Senate.

§ 28.

1. The responsibilities of the Senate shall include:
 - 1) adopting the Statute, study regulations and doctoral school regulations;
 - 2) adopting the mission and strategy of the University and approving the report on the implementation thereof;
 - 3) appointing and recalling members of the University Council;
 - 4) electing the Chair of the University Council;
 - 5) determining the monthly remuneration of a University Council member;
 - 6) assessing candidates for the position of Rector;
 - 7) conducting an assessment of the functioning of the University;
 - 8) conferring academic degrees in science and determining the procedures for the conferment of academic degrees in science;
 - 9) issuing recommendations for the University Council and the Rector with regard to duties carried out by these bodies;
 - 10) conferring the title of *doctor honoris causa*;

- 11) adopting an academic teacher's code of ethics;
- 12) determining study curricula, education curricula of doctoral schools and study curricula of postgraduate studies;
- 13) determining the organisation of the verification of educational outcomes, including rules, conditions and procedures for such verification, as well as the manner in which committees shall be appointed and operate in order to verify these outcomes;
- 14) determining the conditions, procedures, start and end dates for admissions to studies, the manner in which admissions are to be conducted, as well as the conditions for admissions to a doctoral school;
- 15) recommending candidates for institutions representing the science and higher education community;
- 16) carrying out duties with regard to:
 - a) assigning levels of the Polish Qualification Framework to qualifications awarded after the completion of postgraduate studies,
 - b) including into the Integrated Qualifications System qualifications awarded after the completion of postgraduate studies and other forms of education referred to in § 123 section 1 point 3 – in accordance with the Act of 22 December 2015 on the Integrated Qualifications System;
- 17) approving the design of higher education diplomas awarded by the University, as well as the design of doctoral and habilitation diplomas;
- 18) consenting to:
 - a) the acquisition, disposal or encumbrance of assets, with regard to § 24 section 1 point 10,
 - b) securing a loan to finance the current operating activity to a value exceeding 15% of the University's operating income for the previous financial year,
 - c) securing a loan other than that referred to in point (b) as well as obtaining other forms of financing with a repayment term exceeding two consecutive financial years,
 - d) accepting an inheritance, donation or inheritance gift to a value exceeding 200,000 PLN,
 - e) the University defining the rules for the acquisition and disposal of securities,
 - f) entering a partnership or any other economic organisation or establishing a partnership or foundation,
 - g) the University establishing a special purpose vehicle,
 - h) the University establishing or joining a capital company, created in order to implement ventures in the field of research infrastructure or management thereof;
- 19) determining the procedures to confer the academic degree of doctor, in particular:
 - a) the manner in which the supervisor, supervisors or co-supervisor are to be appointed and changed,
 - b) the rules for determining the fees for the conferment of the extramural academic degree of doctor and for the waiving of these fees,

- c) the procedure for submitting a doctoral dissertation,
 - d) the procedure for the appointment and scope of duties of the committees appointed,
 - e) the manner in which reviewers are to be appointed,
 - f) the manner in which educational outcomes are verified for qualifications at level 8 of the Polish Qualification Framework in the case of individuals working towards the extramural academic degree of doctor,
 - g) the manner in which to verify the fulfilment of the requirement regarding achievement, in the case of multi-authored publications;
- 20) determining:
- a) the detailed procedures for the conferment of the academic degree of doctor with habilitation,
 - b) the rules for determining the fee for the procedure of conferment of the academic degree of doctor with habilitation, as well as rules for waiving this fee,
 - c) the manner in which members of the habilitation committee are to be appointed;
- 21) approving the regulations of:
- a) the academic business incubator, established as a general university unit,
 - b) the Technology Transfer Centre,
 - c) scientific councils;
- 22) issuing an advisory opinion on candidates for the position of Director of the academic business incubator and the Technology Transfer Centre;
- 23) adopting regulations for the management of copyright, related rights and industrial property rights, as well as commercialisation rules and the regulations for using research infrastructure;
- 24) assessing or approving, in cases provided for in the Statute, regulations of the University's organisational units;
- 25) expressing the opinion of the University's academic community, as well as an opinion on matters put forward by the Rector;
- 26) adopting resolutions concerning the organisation and functioning of the University, with the exception of matters reserved for other bodies;
- 27) taking decisions in other matters delegated to the competence of the Senate on the basis of the Act or the Statute.
2. The Senate shall appoint permanent or temporary committees.
3. The adoption of: ¹⁾
- 1) a study curriculum shall require an advisory opinion by the student council under the rules specified in Article 28 section 3 of the Act;
 - 2) a doctoral school education programme shall require an advisory opinion by the doctoral student council under the rules specified in Article 201 section 3 of the Act;
 - 3) study regulations shall require an advisory opinion by the student council under the rules specified in Article 75 section 3 of the Act;
 - 4) doctoral school regulations shall require an advisory opinion by the doctoral student council under the rules specified in Article 205 section 3 of the Act.

§ 29.

1. University academic degrees and degrees in the Arts are conferred by scientific councils, subject to § 28 section 1 point 8.
2. A scientific council shall comprise between six and thirty members.
3. Members of a scientific council shall be academic teachers who hold the title of professor or the scientific degree of doctor with habilitation, for whom the University is the primary workplace and who have submitted a declaration on representing a given scientific discipline with a participation rate of at least 0.75, elected at a general assembly of this employee group.
4. Should the declaration referred to in section 3 be submitted by fewer than 30 academic teachers, no elections for a scientific council shall be held.
5. A scientific council shall also comprise representatives of other academic teachers who hold an academic degree no lower than doctor, are employed full-time as research or research and didactic staff and who have submitted a declaration on representing a given scientific discipline with the participation of at least 0.75, who constitute no more than 10% of the composition of the council (a minimum of one person) and have been elected at a general assembly of this employee group, as well as one representative of doctoral students should there be a doctoral student studying at a doctoral school in this discipline, elected under the rules set out in doctoral student council regulations, without the right to vote in matters related to the conferment of scientific degrees.
6. Should elections for a scientific council not be held or should the number of council members fall below the minimum statutory number of members, a scientific degree in a given discipline shall be conferred by the Senate until the scientific council is elected or until its composition is complemented to the minimum statutory number of members.
7. Membership of a scientific council shall cease in the event of a council member's resignation, termination of employment or dismissal.
8. The work of a scientific council shall be overseen by a chair appointed by the Rector for the Rector's term in office. The chair may be dismissed by the Rector at any time. The chair may be an academic teacher who holds the title of professor or the scientific degree of doctor with habilitation, for whom the University is the primary workplace.
9. Upon request of the chair of a scientific council the Rector may appoint and dismiss a deputy chair of the council. The deputy chair may be an academic teacher employed at the University as his/her primary workplace in the post of professor or associate professor.
10. The function of chair or deputy chair of a scientific council may not be combined with the position of Rector, vice-rector or director of a doctoral school.
11. The list of scientific councils at the University of Gdańsk shall be specified in Annex no. 3 to the Statute.

§ 30.

1. Scientific council sessions may be attended, without the right to vote, by a person invited by the council's chair or deputy chair, as well as by a representative of doctoral students studying at a doctoral school in a given scientific discipline and designated by the doctoral student council.
2. A scientific council may appoint committees to carry out procedures related to the conferment of an academic degree from among all the academic teachers employed in the posts of professor or associate professor who have submitted a declaration on representing a given scientific discipline.
3. The organisation and procedure of a scientific council's work shall be specified by a regulation defined by the Rector and approved by the Senate.

§ 31.

1. Scientific council sessions shall be convened by its chair or deputy chair, on authorisation from the chair. Extraordinary sessions of a scientific council shall be convened by the chair or deputy chair on their own authority or following a motion by at least two council members, within 14 days of the motion being submitted.
2. Except in urgent cases, written or electronic notification of a scientific council session should be delivered to council members no later than 5 days prior to the session.
3. The notification should include the agenda defined by the scientific council's chair or deputy chair.
4. A scientific council may alter the agenda following a motion by the Rector, vice-rector for research or a council member.
5. Participation of scientific council members in council sessions shall be obligatory.
6. In cases of utmost urgency or for other important reasons, a scientific council's chair may order that a resolution be adopted by vote via electronic long-distance communication. Voting in this manner shall not be possible in cases which require confidentiality. Detailed rules for the council adopting resolutions in this manner shall be specified by the council's regulations.

§ 32.

1. The responsibilities of a scientific council shall include:
 - 1) designating and replacing a supervisor or supervisors, as well as a co-supervisor;
 - 2) appointing committees to carry out procedures related to the conferment of the academic degree of doctor or doctor with habilitation in a given scientific discipline;
 - 3) conferring academic degrees in a given scientific discipline by means of an administrative decision;
 - 4) validating academic degrees and degrees in the Arts conferred abroad;
 - 5) shaping the development strategy of the scientific discipline at the University and carrying out an on-going evaluation from the perspective of parametric assessment;
 - 6) participating in the shaping of the University's scientific policy;

- 7) devising a project of detailed assessment criteria regarding the scientific achievement of research and research and didactic staff in a given scientific discipline;
 - 8) *(deleted)*; ¹⁾
 - 9) implementing other objectives designated by the Rector.
2. A scientific council may seek an advisory opinion from university, senate or rector committees, as well as dean councils.
 3. The rules for the administrative support for a scientific council shall be defined by organisational regulations.

§ 33.

1. The Rector shall manage the University's activity and represent it externally, act as a superior to all University employees, students and doctoral students, devise and implement the University's development strategy adopted by the Senate and take measures to ensure the appropriate functioning of the University.
2. The Rector of the University shall be a person who meets the requirements specified in the Act.

§ 34.

1. The Rector shall take decisions in all matters concerning the University, with the exception of matters reserved by the Act or the Statute for other University bodies.
2. The responsibilities of the Rector shall include, in particular:
 - 1) representing the University;
 - 2) managing the University;
 - 3) chairing the Senate;
 - 4) preparing a project for the Statute and a project for the University's mission and strategy;
 - 5) approving faculty development strategies;
 - 6) reporting to the Senate on the implementation of the University's strategy, following an advisory opinion from the University Council;
 - 7) submitting the University's material and financial schedule to the University Council for an opinion and approval for the report on the implementation of the schedule;
 - 8) submitting the University's financial report for approval by the University Council;
 - 9) performing duties connected with labour law in relation to University employees;
 - 10) appointing individuals to managerial positions at the University and dismissing them from office;
 - 11) managing the human resources policy at the University;
 - 12) appointing disciplinary officers at the University;
 - 13) establishing, transforming and dissolving studies in a given field, level and profile – following a motion by a dean or vice-rector for education;

- 14) establishing, transforming and dissolving doctoral schools, including those run in conjunction with other entities – in consultation with the Senate;
- 15) establishing, transforming and dissolving postgraduate studies and other forms of education referred to in § 123 section 1 point 3 – following a motion by a dean or on his/her own authority;
- 16) determining the regulations for postgraduate studies and other forms of education referred to in § 123 section 1 point 3;
- 17) determining the programmes for other forms of education referred to in § 123 section 1 point 3;
- 18) specifying the designs of postgraduate diplomas and documents confirming the completion of other forms of education referred to in § 123 section 1 point 3;
- 19) specifying the rules for ensuring quality of education;
- 20) managing the University's financial affairs;
- 21) ensuring compliance with the regulations in operation at the University;
- 22) determining organisational regulations, work regulations, remuneration regulations and scientific council regulations;
- 23) establishing, merging, transforming or dissolving the University's organisational units;
- 24) ensuring compliance with order and safety on University premises;
- 25) ensuring safe and hygienic work and education conditions at the University;
- 26) approving detailed scopes of responsibilities of academic teachers at the University;
- 27) determining the criteria for the periodic assessment of particular employee groups and types of positions, as well as procedures and entities to carry out the assessment of academic teachers, with regard to § 110;
- 28) taking the decision to establish or enter into a limited company, and in the case of a special purpose vehicle within the meaning of the Act – after obtaining the consent of the Senate.

§ 35.

1. The Rector's advisory body shall be the Rector's Council. The Council shall comprise vice rectors, deans, the Chancellor and the Chief Financial Officer. The Rector may also invite other persons to participate in the Council.
2. When absent, the Rector shall entrust the management of the University's activity and representation to a designated vice-rector by providing written authorisation.

§ 36.

1. The Rector shall appoint and dismiss vice-rectors.
2. The position of vice-rector may be held by an academic teacher employed at the University as his/her primary workplace in the post of professor or associate professor, subject to section 3.
3. The position of vice-rector for research and vice-rector for education may be held by an academic teacher with the title of professor or the academic degree of doctor with habilitation.

4. The appointment of vice-rector for student affairs and doctoral student affairs shall require consultation with the student council and the doctoral student council respectively. The Rector shall present the candidate for vice-rector to the student council and the doctoral student council. Failure by the student council or the doctoral student council to adopt a position with regard to the candidate within 14 days shall be construed as consent to his/her appointment.

§ 37.

1. The Rector shall determine the number of vice-rectors, no fewer than three and no greater than five.
2. The Rector shall determine, by means of a decree, the scope of the responsibilities and powers of vice-rectors with regard to representing the University and managing its affairs. If necessary, the Rector shall provide them with appropriate authorisation and plenipotentiary powers.

§ 38.

1. The Rector may appoint and dismiss plenipotentiaries, advisors and experts, determining the scope of their responsibilities by means of a decree or written authorisation.
2. The Rector may authorise particular heads of organisational units or other University employees to undertake or perform actions or activities on his/her behalf.

§ 39.

The Rector may appoint permanent or temporary Rector's committees, determine their composition, work procedure, scope of duties and term of office.

§ 40.

1. Elections for representatives for the Senate, referred to in § 25 section 1 points 2-4 and 6, elections for members of the College of Electors, referred to in § 43 points 2-4 and 6, as well as elections for Rector shall be held by the University Electoral Committee.
2. The rules for electing representatives of students and doctoral students shall be determined by the regulations of the student council and the doctoral student council respectively.

§ 41.

1. Elections for representatives for the Senate, referred to in § 25 section 1 points 2-4 and 6, shall be held at general assemblies of particular employee groups, in accordance with the rules and procedures specified in the Ordinance.
2. The condition for candidature to the Senate of a person holding the position of single-person authority at another university, his/her deputy, a founder of a non-public university or a member of a body of a legal entity which is a founder of a non-public university, is resignation from the above-mentioned functions or founder status.

3. Representatives for the Senate shall be elected by secret and direct ballot with an absolute majority of valid votes.
4. Detailed rules for elections to the Senate shall be specified by the Ordinance.

§ 42.

1. The mandate of a representative for the Senate shall expire during the term in office in the event of:
 - 1) death or the relinquishing of a mandate;
 - 2) dismissal by the electoral body in a procedure specified by the Ordinance;
 - 3) termination of employment or studies, loss of status of student or doctoral student of the University;
 - 4) imposition of a disciplinary penalty on an academic teacher, student or doctoral student, specified in Article 276 and Article 308 of the Act, or a reprimand on an employee who is not an academic teacher, specified in Article 108 § 1 point 2 and § 2 of the Labour Code.
2. Should the mandate of a representative for the Senate expire, by-elections shall be held in accordance with the procedure specified in § 41.
3. Expiration of a mandate of a representative for the Senate during the term of office due to the termination of employment shall not occur if another employment relationship is re-established from the first working day following the day of the termination of previous employment relationship with this representative.

§ 43.

The University College of Electors shall comprise:

- 1) all members of the Senate whose term in office expires in the year of the election of the Rector, with regard to the special principles of rotation in office concerning representatives of students and doctoral students, resulting from the electoral procedures specified by the regulations of the student council and the doctoral student council respectively;
- 2) three representatives of academic teachers employed in the position of professor and associate professor from each faculty, elected at a general assembly of this employee group held at each faculty;
- 3) one representative of academic teachers employed in positions other than those specified in point 2, elected at a general assembly of this employee group held at each faculty;
- 4) four representatives of academic teachers from extra-faculty units, elected at general assemblies; should the number of extra-faculty units equal two or three, the general assembly of the academic teachers of each unit shall elect one representative, with the remaining representatives (or representative) being elected at a joint general assembly of the academic teachers of all units; should the number of extra-faculty units equal four, the general assembly of the academic teachers of each unit shall elect one representative; should the number of extra-faculty units equal five or more, representatives shall be elected at a joint general assembly of the academic teachers of all units;

- 5) representatives of students and doctoral students, elected with regard to the provisions of the Act, with the proviso that the total number of students and doctoral students in the College of Electors shall constitute 20% of the statutory composition of the College of Electors;
- 6) four representatives of employees who are not academic teachers, elected at general assemblies of particular employee groups, with the proviso that the general assembly of each employee group specified in § 114 section 1 points 1-4 shall elect one representative.

§ 44.

1. Electors shall be elected with an absolute majority of votes and with the attendance of at least 50% of those entitled to vote.
2. Should the general assemblies of employee groups specified in § 43 fail to elect group representatives due to the absence of a quorum, a representative of the University Electoral Committee shall order that an assembly without the quorum requirement be held. Such an assembly shall be considered to have been held at a later date. Information regarding such an election procedure should be included in the notice of an election assembly.

§ 45.

1. The Chair of the College of Electors shall be the eldest elector in terms of age.
2. Should a member of the College of Electors stand as a candidate for Rector, his or her mandate as a member of the College of Electors shall be suspended for the period of candidature and voting on this candidature.

§ 46.

1. The date set for the first session of the College of Electors and its schedule of actions should take account of the fact that the process of electing the Rector should be concluded by 30 April of the final year of the term in office.
2. The election of a Rector shall only be valid if attended by more than 50% of electors.
3. The College of Electors shall elect a Rector by secret and direct ballot with an absolute majority of valid votes.
4. Detailed rules for electing a Rector shall be specified by the Ordinance.

§ 47.

1. The Rector shall be elected by the College of Electors from amongst the candidates specified by the University Council.
2. The Rector shall be elected by an absolute majority of votes.

§ 48.

1. Each of the electors shall have the right, within the period prescribed by the University Council, to propose one person who may be specified by the Council as a candidate for Rector.
2. Persons proposed under section 1 or designated by the Council on its own authority shall be presented by the Council to the Senate for an opinion.
3. Following an opinion by the Senate, the University Council shall propose at least two candidates for Rector to the College of Electors.
4. The proposal of a person referred to in sections 1 and 2 shall require his/her written consent.

§ 49.

1. The Rector may be dismissed by the College of Electors in a procedure specified in the Act.
2. Should the mandate of the Rector expire before the end of term in office or should the person holding the position of Rector be suspended from duty, the powers of Rector shall be assumed by the eldest Vice-Rector in terms of age.

§ 50.

The procedure for the bestowal and expiry of a mandate of members of the University Electoral Committee, as well as their scope of responsibility shall be specified by the Ordinance.

Chapter 3. Organisation of the University

§ 51.

1. Organisational units of the University comprise research units, research and development units, didactic units and administrative units.
2. The University's organisational research, research and development and didactic units comprise:
 - 1) faculties;
 - 2) doctoral schools;
 - 3) general university units: inter- and extra-faculty units.
3. Administrative units shall be specified in the organisational regulations.
4. Other organisational units may be established within the University, in particular inter-university units and units in conjunction with other entities, including scientific institutions.
5. A faculty may be composed entirely of institutes or entirely of departments. A faculty composed of institutes may not be divided into departments. A faculty composed of departments may not be divided into institutes.
6. Divisions, laboratories or research laboratories may be established within an institute or a department.
7. Laboratories or research laboratories may be established within a division.
8. Research stations may also be established at a faculty with a view to conducting research activity in specific field and organisational conditions.

9. Units referred to in section 2 shall be established, transformed and dissolved by the Rector in consultation with the Senate.
10. Off-campus domestic and foreign organisational units shall be established, transformed and dissolved by the Rector in consultation with the Senate under the conditions laid down in the Act.
11. Institutes, departments, divisions and laboratories, as well as research stations shall be established, transformed and dissolved by the Rector following a motion by a dean assessed by the dean's council.
12. Inter-university units and joint units with other entities shall be established, transformed and dissolved by the Rector in consultation with the Senate, on the basis of contracts and agreements concluded with the particular entities, under the conditions laid down in the Act.
13. The rules for the organisation and functioning of the units referred to in section 12 shall be defined by a contract or an agreement, as well as by the regulations established in accordance with the contract or the agreement.

§ 52.

1. A faculty may be established if it can offer education in at least one field of study in first-cycle, second-cycle or long-cycle studies.
2. A faculty is headed by a dean responsible for the implementation of the faculty's development strategy.

§ 53.

1. An institute may be established if it comprises at least twelve academic teachers employed at the University on a full-time basis, including at least five persons holding the positions of professor or associate professor.
2. An institute shall conduct research and didactic activity.
3. Should an institute fail to meet the requirement specified in section 1 over a two-year period, the Rector shall dissolve it or transform it into another organisational unit as of 1 September of the following academic year.

§ 54.

1. A department may be established if it comprises at least five academic teachers employed at the University on a full-time basis, including at least one person holding the post of full professor or associate professor.
2. Should a department comprise at least ten academic teachers, a dean may put forward a motion to the Rector to establish:
 - 1) a division;
 - 2) a laboratory
 - 3) a research laboratory.
3. A department shall conduct research and didactic activity.
4. Should a department fail to meet the requirement specified in section 1 over a two-year period, the Rector shall dissolve it or transform it into another organisational unit as of 1 September of the following academic year.

§ 55.

1. A division may be established if it comprises at least three academic teachers employed at the University on a full-time basis, including at least one person holding the post of full professor or associate professor.
2. Should a division comprise at least ten academic teachers, a dean may put forward a motion to the Rector to establish a laboratory or a research laboratory.
3. A division shall conduct research and didactic activity.
4. Should a division fail to meet the requirement specified in section 1 over a two-year period, the Rector shall dissolve it or transform it into another organisational unit as of 1 September of the following academic year.

§ 56.

1. A doctoral school shall be established in order to educate doctoral students at the University.
2. The regulations of a doctoral school shall be adopted by the Senate at least five months prior to the start of the academic year. The regulations shall require consultation with the doctoral student council. Should the Senate and the doctoral student council fail to reach a consensus regarding the content of the regulations within three months from the regulations being adopted, the regulations shall come into force by a resolution of the Senate, adopted with a majority of at least 2/3 of the votes of the Senate's statutory composition.

§ 57.

1. The University of Gdańsk may, following consent by the Senate and under conditions laid out in the Act, establish federations with a public higher education institution, a research institute, an institute of the Polish Academy of Sciences or an international institute.
2. The establishment of a federation shall require approval of its statute by the Senate.

§ 58.

1. In order to exploit its intellectual potential to the full and to transfer the results of scientific work to the economy, the University may operate an academic business incubator and the Technology Transfer Centre, as well as establish a capital company as referred to by the Act.
2. The University may enter into partnership with a company referred to by the Act, established by another public higher education institution or establish such a company with another higher education institution.
3. The Senate shall approve the regulations for the functioning of an incubator established as a general university unit, as well as the regulations of the Centre.
4. The company shall operate on the basis of a memorandum of association (company agreement) or a statute, approved by the Senate.

§ 59.

1. In order to fulfil its general didactic functions the University shall operate the Foreign Languages Centre and the Physical Education and Sports Centre.

2. The detailed organisation of the centres referred to in section 1 shall be defined by regulations issued by the Rector.

§ 60.

1. The Library of the University of Gdańsk, hereinafter referred to as the "Library", comprises the Main Library and its specialist libraries all of which constitute a uniform library and information system.
2. Specialist libraries shall be established, transformed or dissolved by the Rector, following a motion by the Director of the Library and in consultation with the Library Council.

§ 61.

1. The Library shall serve the function of a scientific library and conduct scientific, didactic and service activity.
2. The Library's activity and internal structure shall be defined by its regulations, adopted by the Library Council and approved by the Senate.
3. The Library shall cooperate with other libraries in Poland and abroad, also on expanding the national library catalogue.
4. Persons who are not university employees, students or doctoral students may use the University's library and information resources subject to priority being given to the University's academic community. Detailed regulations for making library resources available are defined by the Library regulations.

§ 62.

By implementing the library and information system, the University may process the following personal data of persons using the system:

- 1) name, surname, personal identification number (PESEL) or passport number;
- 2) correspondence address;
- 3) electronic mail address;
- 4) information regarding university, faculty, field and year of study and student, doctoral student or postgraduate student identification number;
- 5) unique personal identification in the ICT study services system;
- 6) information regarding resources on loan from the Library;
- 7) information on fees resulting from Library regulations.

§ 63.

1. The University of Gdańsk shall operate the Careers Centre for the purpose of the professional activation of undergraduate students and graduates.
2. The detailed organisation and functioning of the Careers Centre shall be defined by regulations issued by the Rector.

§ 64.

Publishing activity shall be conducted by the University of Gdańsk Publishing House (Wydawnictwo Uniwersytetu Gdańskiego) on the basis of regulations approved by the Senate.

§ 65.

1. The University shall operate the University of Gdańsk Archive whose activity shall be defined by separate regulations.
2. The detailed organisation and functioning of the Archive shall be defined by regulations issued by the Rector.

§ 66.

In order to preserve and promote the academic heritage of the University and the higher education institutions from which it emerged, the University shall operate the Museum of the University of Gdańsk, functioning on the basis of regulations issued by the Rector.

§ 67.

1. The remaining organisational units of the University shall be established, transformed and dissolved by the Rector.
2. The scope of activity and responsibilities, as well as the internal structure of these organisational units shall be defined by regulations issued by the Rector.

§ 68.

An organisational unit which does not participate in full-time education may only be established at the University should the sources and arrangements for financing its activity be specified.

§ 69.

The scope of activity and responsibilities, as well as the internal structure of general university organisational units (inter- and extra-faculty), shall be specified by regulations approved by the Senate.

§ 70.

1. The Rector shall issue the organisational regulations defining the organisational structure of the University and the allocation of responsibilities within this structure, as well as the organisation and operating principles of the University's administration.
2. The Rector shall present a current list of the University's organisational units to the Senate by 30 October each year.

§ 71.

1. Managerial positions shall be held at the University by:
 - 1) a vice-rector;
 - 2) a dean;
 - 3) a director of a doctoral school;
 - 4) a deputy dean;
 - 5) a deputy director of a doctoral school;
 - 6) the Director of the Foreign Languages Centre and the Director of the Physical Education and Sports Centre.
2. No person holding a managerial position at the University referred to in section 1 may be simultaneously employed at another university.
3. No managerial position referred to in section 1 points 1-3 may be held by the same person for a period exceeding the Rector's two consecutive terms in office.

§ 72.

1. A faculty shall be managed by a dean appointed by the Rector from amongst candidates recommended by the faculty's academic community council. The manner of appointment, as well as the composition and mode of operation of the faculty's academic community council, shall be specified by the Ordinance. A dean may be dismissed by the Rector at any time, in consultation with the dean's council.
2. A dean may be an academic teacher employed at the University as his/her primary workplace, holding the title of professor or the academic degree of doctor with habilitation.
3. Any reference to a dean in the Statute should also be understood as the Dean of the Intercollegiate Faculty of Biotechnology UG&MUG, with regard to the provisions of the agreement concluded between the University of Gdańsk and the Medical University of Gdańsk.
4. The responsibilities of the dean shall include in particular:
 - 1) developing the faculty's development strategy consistent with the strategy of the University;
 - 2) managing and representing the faculty, with the exception of matters reserved for the Rector;
 - 3) specifying the scope of duties of deputy deans in consultation with the Rector;
 - 4) validating diplomas received abroad and verifying the completion of studies at a given level;
 - 5) submitting applications to the Rector with regard to the employment, promotion and rewarding of academic teachers, as well as granting research leave;¹⁾
 - 6) establishing and dissolving committees or dean's teams and specifying their duties, composition and duration, as well as appointing and dismissing dean's plenipotentiaries;
 - 7) managing the financial resources of the faculty in accordance with the principles of the financial management of the University;
 - 8) supervising the activity of the faculty's organisational units;
 - 9) taking measures to ensure the appropriate functioning of the faculty;

- 10) ensuring compliance with the law, as well as order and safety on faculty premises;
 - 11) determining a schedule for classes conducted at the faculty;
 - 12) managing the rational allocation of classes;
 - 13) taking decisions concerning didactic cooperation with other faculties and general university organisational units;
 - 14) consenting to classes being conducted by persons not employed at the University;
 - 15) ensuring the quality of education;
 - 16) acting as a superior to all the faculty's employees and students;
 - 17) authorising heads of organisational units or other employees to undertake or carry out activities on his/her behalf;
 - 18) ensuring that the employees' compulsory medical examinations are conducted in a timely manner and that the recommendations of the health care consultant are observed, as well as ensuring that employees observe health and safety rules and regulations.
5. In order to fulfil the competences entrusted to him/her, the dean may issue directives.

§ 73.

1. Following a motion by a dean or upon his/her own initiative, the Rector shall appoint a maximum of three deputy deans. ¹⁾
2. A deputy dean may be an academic teacher employed at the University as his/her primary workplace, holding an academic degree no lower than doctor.
3. The appointment of a deputy dean for student affairs shall require consultation with the student council. The Rector shall present the candidate for deputy dean to the student council. Failure by the student council to adopt a position with regard to the candidate within 14 days shall be construed as consent to his/her appointment.

§ 74.

1. A faculty shall have a dean's council as the dean's advisory body. The council shall comprise between fifteen and forty members.
2. The dean's council shall comprise:
 - 1) deputy deans;
 - 2) the following persons appointed by the dean:
 - a) at least two academic teachers holding the title of professor or the academic degree of doctor with habilitation, employed on a full-time basis;
 - b) at least two academic teachers from amongst the remaining academic teachers, employed on a full-time basis;
 - c) at least one person from amongst employees who are not academic teachers;
 - d) at least two representatives of students and doctoral students elected under the rules set out in student council and doctoral student council regulations respectively.
3. Members of the dean's council referred to in section 2 letters a-c may be dismissed by the dean at any time.

4. Sessions of the dean's council shall be convened by the dean. A session shall be chaired by the dean or a deputy dean / council member authorised by the dean. A council session may also be attended by persons invited by the dean.
5. The responsibilities of the dean's council shall include:
 - 1) issuing advisory opinion concerning the establishment, transformation or dissolution of a field of study, postgraduate studies or other forms of education referred to in § 123 section 1 point 3;
 - 2) issuing an advisory opinion concerning the drafts of admissions requirements, as well as programmes of studies, postgraduate studies or other forms of education referred to in § 123 section 1 point 3;
 - 3) issuing an advisory opinion and recommendation in matters regarding education quality assurance;
 - 4) issuing an advisory opinion in matters regarding prizes and awards, as well as research leave for academic teachers employed at the faculty;
 - 5) recommending academic teachers employed at the faculty to the Senate as candidates for institutions representing higher education and science;
 - 6) issuing an advisory opinion on other matters submitted by the dean.

§ 75.

1. The dean shall establish, as subsidiary bodies, curriculum councils for the fields of study offered by the faculty. In the case of an inter-faculty or an intercollegiate field of study, the curriculum council shall be established jointly by deans of the faculties which offer the given field of study.
2. The composition of the curriculum council for a particular field of study shall be determined by the dean with the proviso that the council shall comprise at least one representative of the student council and one representative of the local or regional community, and in particular a representative of the business environment. In the case of a curriculum council for an inter-faculty or an intercollegiate field of study, its composition shall be determined by the appropriate deans.
3. The chair of a curriculum council for a particular field of study shall be a deputy dean for education or another academic teacher designated by the dean. In the case of a curriculum council for an inter-faculty or an intercollegiate field of study, the chair of the council shall be designated jointly by deans of the faculties which offer the given field of study.
4. The responsibilities of a curriculum council shall include in particular the preparation of drafts of the requirements for the admissions to study and of the study curriculum, as well as the evaluation of the study curriculum. Detailed responsibilities of a curriculum council for a particular field of study shall be determined by the dean. In the case of a curriculum council for an inter-faculty or an intercollegiate field of study, its detailed responsibilities shall be determined by the appropriate deans.

§ 76.

1. A doctoral school shall be managed by a director of a doctoral school appointed by the Rector in consultation with the Senate.

2. The director of a doctoral school may be an academic teacher employed at the University as his/her primary workplace, holding the title of professor or the academic degree of doctor with habilitation.
3. The appointment of a director of a doctoral school shall require consultation with the doctoral student council. The Rector shall present the candidate for a director to the doctoral student council. Failure by the doctoral student council to adopt a position with regard to the candidate within 14 days shall be construed as consent to his/her appointment.
4. The responsibilities of a director of a doctoral school shall be determined by the doctoral school regulations.

§ 77.

1. Following a motion from the director of a doctoral school or upon his/her own initiative the Rector may appoint a deputy director of a doctoral school.¹⁾
2. The deputy director of a doctoral school may be a person holding an academic degree no lower than doctor. The provisions of § 76 section 3 shall apply by analogy.
3. The scope of responsibilities of a deputy director of a doctoral school shall be determined by the director of a doctoral school and approved by the Rector.

§ 78.

1. A doctoral school shall have a doctoral school council as the doctoral school director's advisory body.
2. The doctoral school council shall be appointed by the Rector for the duration of his/her term in office.
3. Members of the doctoral school council shall comprise:
 - 1) the director of a doctoral school as chair;
 - 2) the deputy director of a doctoral school;
 - 3) one member of the scientific council for each of the disciplines in which education is provided in the doctoral school, as designated by the chair of the scientific council from amongst academic teachers employed in the post of professor or associate professor;
 - 4) representatives of doctoral students, constituting 20% of the council's composition, elected under the rules set out in doctoral student council regulations.
4. Members of the doctoral school council may also be a maximum of four persons from outside the University, holding an academic degree no lower than doctor and appointed by the Rector following a motion by the director of the doctoral school.
5. The responsibilities of the doctoral school council shall be determined by doctoral school regulations.

§ 79.

1. The director of an institute shall manage and represent the institute, with the exception of matters reserved for the Rector and the dean.

2. The director of an institute may be an academic teacher employed at the University as his/her primary workplace, holding the academic title of professor or the academic degree of doctor with habilitation.
3. The director of an institute shall be appointed and dismissed by the Rector following a motion by the dean, assessed by the dean's council.
4. The director of an institute shall be appointed for the duration of the Rector's term in office. The same person may not be the director of an institute for a period exceeding two consecutive terms in office.
5. The director's deputy may be an academic teacher employed at the University as his/her primary workplace, holding an academic degree no lower than doctor.
6. The deputy director of an institute shall be appointed and dismissed by the Rector on his/her own authority or following a motion by the director of an institute, in consultation with the dean.

§ 80.

1. The director of an institute shall be a superior to the institute's employees and be responsible for the institute's activity before the Rector and dean.
2. The particular responsibilities of the director of an institute shall include:
 - 1) managing the institute's day-to-day activity;
 - 2) managing the institute's assets and financial resources;
 - 3) providing conditions for institute employees to conduct research activity;
 - 4) providing conditions for conducting didactic activity in the institute and coordinating this activity, as well as ensuring the quality of education within the scope defined by the dean;
 - 5) proposing motions concerning the employment, promotion and rewarding of institute employees;
 - 6) proposing motions to appropriate University bodies and organisational units with regard to all matters concerning the institute.
3. The scope of responsibilities of the deputy director of an institute shall be defined by the director of the institute and approved by the Rector in consultation with the dean.

§ 81.

1. The head of a department shall manage and represent the department, with the exception of matters reserved for the Rector and the dean.
2. The head of a department may be an academic teacher with the title of professor or the academic degree of doctor with habilitation or, in duly justified cases, a doctor, employed at the University as his/her primary workplace.
3. The head of a department shall be appointed and dismissed by the Rector, following a motion by the dean, assessed by the dean's council.

§ 82.

1. The head of a division shall manage and represent the division, with the exception of matters reserved for the Rector and the dean.

2. The head of a division may be an academic teacher with the title of professor or the academic degree of doctor with habilitation, employed at the University as his/her primary workplace.
3. The head of a division shall be appointed and dismissed by the Rector, following a motion by the dean, assessed by the dean's council, a director of an institute or a head of a department.

§ 83.

1. The particular responsibilities of the head of a department or a division shall include:
 - 1) managing the day-to-day activity of a department or division;
 - 2) providing conditions for employees of a department or division to conduct research activity;
 - 3) ensuring the continuous scientific development of employees of a department or division;
 - 4) providing conditions for conducting didactic activity in a department or division and coordinating this activity, as well as ensuring the quality of education within the scope defined by the dean;
 - 5) proposing motions concerning the employment, promotion and rewarding of employees of a department or a division;
 - 6) proposing motions to appropriate University bodies and organisational units with regard to all matters concerning a department or a division.
2. The head of a department or division shall act as a superior to the employees of a department or division.

§ 84.

1. The head of a laboratory or research laboratory may be an academic teacher employed at the University as his/her primary workplace.
2. The head of a unit referred to in section 1 shall be appointed and dismissed by the Rector, following a motion by the dean, assessed by the dean's council.
3. With regard to the responsibilities of the head of a laboratory or a research laboratory the provisions of § 83 shall apply by analogy.

§ 85.

1. The Director of the Foreign Languages Centre and the Director of the Physical Education and Sports Centre shall manage and represent the centres with the exception of matters reserved for the Rector.
2. The director of a centre shall be appointed and dismissed by the Rector, in consultation with the Senate and a general assembly of the centre's employees. The director shall be appointed for the duration of the Rector's term in office.
3. The director of a centre may be an academic teacher employed at the University as his/her primary workplace.
4. The same person may not be the director of a centre for a period exceeding the Rector's two consecutive terms in office.
5. The particular responsibilities of the director of a centre shall include:
 - 1) managing the assets and financial resources of the centre;

- 2) providing conditions for conducting didactic activity and coordinating this activity, as well as ensuring the quality of education;
- 3) proposing motions concerning the employment, promotion and rewarding of centre employees;
- 4) proposing motions to appropriate University bodies and organisational units with regard to all matters concerning the centre.

§ 86.

1. The Director of the Library shall manage and represent the Library, with the exception of matters reserved for the Rector.
2. No more than two deputy directors shall be employed at the Library.
3. The Director of the Library shall be employed by the Rector, following an assessment by the Senate of the candidature put forward by the Library Council.
4. Deputy Directors of the Library shall be employed by the Rector, following a motion by the Director and in consultation with the Library Council.
5. The Director shall be a superior to all employees of the Library.
6. The particular responsibilities of the Director of the Library shall include:
 - 1) managing the Library's day-to-day activity;
 - 2) performing duties to ensure the appropriate running of the Library;
 - 3) proposing motions concerning the employment, promotion and rewarding of Library employees;
 - 4) presenting reports to the Senate on the functioning of the University's library and information system;
 - 5) managing the financial resources of the Library in accordance with the principles of the financial management of the University.
7. In order to fulfil the competences entrusted to him/her, the Director of the Library may issue directives.

§ 87.

1. A specialist library shall be managed by a head whose scope of duties shall be defined by the Director of the Library.
2. Heads of specialist libraries shall be employed by the Rector, following a motion by the Director of the Library.

§ 88.

1. The Library Council shall act as the Rector's advisory body.
2. The Council shall comprise:
 - 1) the Director of the Library;
 - 2) representatives of the Library, appointed from amongst librarians employed on a full-time basis at a position no lower than librarian, with at least four years' work experience at the Library – constituting 30% of the Council's composition;
 - 3) one representative from each faculty, appointed by the dean's council from amongst its employees, holding an academic degree no lower than doctor;
 - 4) one representative of the general university units, appointed by the Rector;
 - 5) one representative of the student council;

- 6) one representative of the doctoral student council.
3. The sessions of the Council may be attended, in an advisory capacity, by a representative of each of the trade unions operating at the University.
4. Members of the Council shall be appointed and dismissed by the Rector for a period of his/her term in office. The Chair of the Library Council shall be elected by the Council from amongst its members.
5. The responsibilities of the Council shall include:
 - 1) presenting a candidate for the Director of the Library to the Rector;
 - 2) assessing candidates for deputy directors of the Library, as well as heads of the specialist libraries;
 - 3) assessing regulations concerning the functioning of the Library;
 - 4) assessing the motion to establish a specialist library;
 - 5) assessing all matters concerning the organisation and functioning of the University's library and information system, following a motion by the Rector or the Director of the Library, particularly:
 - a) the Library's directions of development,
 - b) the cooperation of all organisational units of the University with the Library,
 - c) rules for collecting and processing library resources, as well as making them available;
 - 6) assessing reports on the Library's activity.
6. The detailed procedure for the functioning of the Library Council shall be defined by its regulations adopted by the Council and approved by the Rector.

§ 89.

1. The director of an academic business incubator, the Director of the Technology Transfer Centre and the director of a general university unit shall be employed by the Rector in consultation with the Senate.
2. The director of an incubator which is a general university unit, as well as the director of the Centre should be employed at the University as his/her primary workplace.

§ 90.

1. The Chancellor of the University shall be employed and dismissed by the Rector.
2. The Rector may announce an open competition for the post of Chancellor.
3. The Chancellor's responsibilities are defined in § 147.
4. The Chancellor may issue directives within the responsibilities assigned to him/her.
5. The Chancellor may authorise particular heads of organisational units or other administration employees to undertake or perform actions or activities on his/her behalf.
6. The Chancellor shall be answerable to the Rector for his/her activity.

§ 91.

1. The Chief Financial Officer shall fulfil the role of chief accountant.
2. The Chief Financial Officer shall report directly to the Rector.

3. The Chief Financial Officer shall prepare a draft of a substantive and financial schedule, a report on the implementation of the substantive and financial schedule and a financial statement.
4. The remaining powers and responsibilities of the Chief Financial Officer shall be defined by organisational regulations and separate regulations.

§ 92.

Heads of the University's administrative units shall report directly to the Chancellor, unless specified otherwise by separate regulations.

§ 93.

1. Following a motion by the head of a research, research and development or didactic unit, or upon his or her own initiative in consultation with the head of a given unit, the Rector shall establish, transform and dissolve academic teaching posts.
2. If justified by organisational considerations, the Rector may, following a motion by the head of a research, research and development or didactic unit, or on his/her own initiative in consultation with the head of a given unit, establish, transform and dissolve the position of deputy head of this unit. The Rector shall determine the scope of the activity and responsibilities of the deputy head of this organisational unit.
3. The deputy head of the organisational unit referred to in section 2 shall be appointed and dismissed by the Rector in consultation with the head of this unit.
4. The Chancellor, upon the Rector's authorisation, following a motion by the head of a given administrative unit, or on his/her own initiative in consultation with the head of a given unit, shall establish, transform and dissolve the posts of University employees who are not academic teachers.
5. Detailed regulations concerning the University's staff policy shall be defined by the Rector in consultation with trade unions.

§ 94.

1. In the case of:
 - 1) a vacancy in the post of director of an institute, head of a department, head of a division, head of another organisational unit of the University which is part of a faculty, or a vacancy in the post of head of a general university organisational unit (inter- or extra-faculty unit);
 - 2) suspension in the performance of duties of the persons fulfilling the roles specified in point 1;
 - 3) absence of the persons fulfilling the roles specified in point 1, of no more than 2 months' duration;– the Rector may appoint an academic teacher employed at the University as his/her primary workplace, and – in the case of an institute, a department or a division – additionally holding the title of professor or the academic degree of doctor with habilitation or doctor, to carry out the responsibilities of – respectively – a director or a head of an organisational unit.

2. The appointment to carry out the responsibilities of a director or a head of an organisational unit shall last until such time as a particular person is duly appointed to fulfil, respectively, the role of director or head of organisational unit, or until the suspension in the performance of duties of the person fulfilling the function of director or head is rescinded, or their absence comes to an end.
3. The appointment to carry out the responsibilities of a director or a head of an organisational unit may be withdrawn by the Rector at any time.
4. The appointment to carry out the responsibilities of a director or a head of an organisational unit which is part of a faculty shall proceed following consultation with the dean.
5. A person appointed to carry out the responsibilities of a director or a head of an organisational unit shall use the title of director or head of this unit, preceded by: "acting" (in Polish "pełniący obowiązki" or "p.o.").

Chapter 4. University employees

§ 95.

1. University employees shall consist of academic teachers employed as didactic, research, and research and didactic staff, as well as employees who are not academic teachers.
2. Didactic, research, and research and didactic staff shall be employed in the posts of:
 - 1) professor;
 - 2) associate professor;
 - 3) adjunct;
 - 4) assistant.
3. Didactic staff may also be employed in the posts of:
 - 1) senior lecturer;
 - 2) lecturer;
 - 3) language teacher or instructor.

§ 96.

Rules for determining the scope of responsibilities of academic teachers for the particular employee groups and types of positions, types of classes within the scope of these responsibilities, including the teaching quota and other duties for particular positions, as well as the rules for calculating the teaching hours, shall be defined by work regulations.

§ 97.

A person employed in the post of professor shall hold the academic title of professor.

§ 98.

1. A person employed in the post of associate professor from amongst the research and research and didactic staff shall:
 - 1) hold the academic degree of doctor with habilitation or the academic degree of doctor and have domestic or foreign scientific achievements which constitute a significant contribution to the development of a given discipline, within the meaning of Article 219 section 1 point 2 of the Act;
 - 2) demonstrate significant achievement in the field of:
 - a) didactic activity, particularly in educating scientific staff, managing research teams or projects, or heading projects;
 - b) substantial scientific activity, implemented particularly at more than one university or scientific institution, including abroad.

Employment shall be subject to an assessment by the Senate. Prior to issuing its assessment, the Senate may call upon a reviewer from outside the University holding the title of professor, to assess the candidate's academic achievement.¹⁾

2. A person employed in the post of associate professor from amongst the didactic staff shall hold an academic degree no lower than doctor and have no less than 7-year experience in didactics or no less than 7-year professional experience, as well as significant achievements, including at least:
 - 1) significant reviewed academic achievement regarding didactics;
 - 2) devising or implementing innovative educational methods;
 - 3) achievements to ensure the quality of education, including participation in securing accreditation for the University;
 - 4) implementing didactic projects;
 - 5) achievement in the field of popularising science;
 - 6) significant experience in providing supervision over students' diploma works.A further prerequisite for employment shall be an assessment by the Senate.

§ 99.

1. A person employed in the post of adjunct shall hold no less than the academic degree of doctor.
2. A candidate for the post of adjunct must be the author of scientific publications.

§ 100.

A person employed in the post of assistant shall hold no less than a master's degree or equivalent.

§ 101.

1. A person employed in the post of senior lecturer shall:
 - 1) hold no less than the academic degree of doctor or a master's degree;
 - 2) have no less than a 9-year teaching experience;
 - 3) have significant achievement in professional work and didactic activity.
2. A person employed in the post of senior lecturer at the Physical Education and Sports Centre shall also have a master's degree or equivalent, and the title of Trainer First Class or equivalent.

§ 102.

A person employed in the post of lecturer shall:

- 1) hold no less than a master's degree or equivalent;
- 2) have no less than a 7-year professional experience and significant professional achievements.

§ 103.

A person employed in the post of language teacher or instructor shall hold a master's degree or equivalent.

§ 104.

1. In justified circumstances, the teaching of classes may be entrusted to persons who are not employees of the University. The rules and procedures for entrusting classes to such persons on the basis of civil law contracts shall be determined by the Rector.
2. In justified circumstances, the teaching of classes may be entrusted to University employees who are not academic teachers but who hold a master's degree, a master's degree in Engineering or equivalent. The rules and procedures for entrusting classes to such employees, and their additional rights resulting from teaching classes, shall be determined by the Rector.

§ 105.

1. The employment relationship with an academic teacher shall be established on the basis of an employment contract.
2. The first employment contract with an academic teacher shall be concluded for an indefinite period or for a definite period of up to four years.
3. An academic teacher's first employment relationship with the University, for more than half of the full-time term of employment, for an indefinite period or for a definite period exceeding three months, shall be established following an open competition.
4. The recruitment of academic teachers shall proceed with regard for the rules of the University's personnel policy, the rules specified in the "European Charter for Researchers" and the "Code of Conduct for the Recruitment of Researchers".
5. The employment relationship with an academic teacher shall be established by the Rector:
 - 1) following a motion by a dean or head of a general university unit, or
 - 2) upon his or her own initiative in consultation with a dean or head of a general university unit.
6. The employment relationship with an academic teacher shall be dissolved by the Rector, subject to Article 123 of the Act:
 - 1) following a motion by a dean or head of a general university unit, or
 - 2) on his/her own initiative in consultation with a dean or head of a general university unit.
7. Should the Act provide for the termination of the employment relationship with an academic teacher at the end of a semester, the end of the winter semester shall be

understood as the last day of February and the end of the summer semester as the last day of September.

§ 106.

Employment in the position of researcher shall only concern an academic teacher who:¹⁾

- 1) has been assigned to work at the University on the basis of a contract with a foreign research institution, or
- 2) is a beneficiary of a national competition announced by the National Science Centre or the National Centre for Research and Development or an international competition to implement a research project, or
- 3) shall be employed for the duration of the implementation of a project financed:
 - a) from European Union resources,
 - b) by another entity awarding a research grant.

§ 107.

1. An academic teacher employed at the University may undertake or continue work under an employment contract with only one additional employer conducting didactic or scientific activity. An academic teacher undertaking or continuing additional work under an employment contract with the employer referred to in the first sentence shall require the consent of the Rector. Undertaking or continuing additional work without the Rector's consent shall constitute a basis for the termination of employment with notice.
2. The Rector shall refuse the consent referred to in section 1, should the rendition of didactic or scientific services with another employer decrease the University's appropriate functioning capacity or should it be connected with the use of the University's technical equipment or resources.
3. An academic teacher who conducts business activity shall inform the Rector of the fact if the University constitutes this teacher's primary workplace.
4. The Rector undertaking or continuing additional work under an employment contract shall require the consent of the University Council. Such consent is granted for the duration of the Rector's term in office.
5. Detailed rules for the undertaking or continuing additional work under an employment contract by the Rector, deans and academic teachers shall be specified by the Act.

§ 108.

1. An open competition for the post of academic teacher shall be announced by the Rector on his/her own initiative or following a motion by a head of a particular research, research and development or didactic unit.
2. A competition committee shall be convened by an appropriate dean or head of a unit referred to in section 1.
3. The competition committee shall comprise at least three persons:
 - 1) a dean or head of a unit referred to in section 1 or an authorised person as the committee's chair;
 - 2) a person due to act as the candidate's immediate superior;

- 3) a person holding an academic degree no lower than doctor with habilitation, and in the case of the Foreign Languages Centre and the Physical Education and Sports Centre – a person designated by the centre's director.
4. A competition announcement shall contain:
 - 1) essential information about the position for which the competition is announced;
 - 2) a specification of requirements to be met by the candidate;
 - 3) a list of the documents required;
 - 4) the deadline for submitting applications;
 - 5) procedures for seeking additional opinion on the candidate;
 - 6) closing date for the competition;
 - 7) other important information.
5. A competition procedure shall not be required in the case of an amendment to the substance of an academic teacher's current employment relationship involving the employment of such a person in a higher post.

§ 109.

1. The competition procedure shall comprise:
 - 1) appointing the competition committee and its chair;
 - 2) the competition committee establishing the detailed requirements for the competition;
 - 3) the competition committee conducting and concluding the competition.
2. The competition shall be announced under the conditions specified in the Act. The deadline for submitting competition documents cannot be less than fourteen days.
3. A person whose impartiality may be in question may not be a member of the committee. Should any doubt arise, the committee chair shall take the decision to exclude such a person.
4. The competition committee:
 - 1) shall commence its work no later than 14 days from the deadline for submitting applications;
 - 2) during the course of candidate assessment may conduct an interview with the candidate and appoint reviewers of the candidate's academic achievement, as well as asking the candidate to conduct classes to be evaluated by students;
 - 3) shall conclude the competition by secret ballot with a majority of votes and draft the minutes of the competition's conclusion.
5. On conclusion of the competition procedure, the chair of the competition committee shall issue immediate written notification to the Rector and the candidates regarding the result of the competition and presenting justification.

§ 110.

1. All academic teachers shall be subject to periodic appraisal.
2. Criteria for the periodic appraisal for particular employee groups and types of positions, as well as its procedure and the body to conduct the periodic appraisal, shall be determined by the Rector in consultation with the Senate, scientific disciplines, trade unions, the student council and the doctoral student council.

3. The periodic appraisal shall be conducted once every three years in accordance with the schedule determined by the University Appraisal Committee. Should the appraisal encompass a period less than three years, the required qualitative criteria for the appraisal of academic achievement shall be proportionately reduced, in which case, in its evaluation of an academic teacher's fulfilment of the criteria, the appraisal committee shall also consider the time required to conduct research and compile and determine research results, with regard to the specific nature of a scientific discipline, as well as the subject and character of research.
4. With regard to persons holding managerial positions at the University, persons delegated by the Rector to carry out additional organisational and developmental duties, as well as persons suffering the exceptional and long-term effects of fortuitous events, the three-year assessment period may be extended following a decision by the Rector.
5. The three-year period referred to in section 3 shall not include the following periods of absence from work as a result of: a sick leave due to incapacity for work for an uninterrupted period of at least 182 days, unpaid leave, maternity leave, leave on conditions of maternity leave, paternity leave, parental leave, child care leave or health leave, as well as a period of military service or alternative service.
6. In the case of academic teachers employed without the obligation to undergo a competition procedure, an additional appraisal shall be conducted to accompany a promotion procedure or extension of employment.
7. An additional appraisal may also be conducted at any given time, following a motion by a head of the University's organisational unit where a teacher is employed, with the proviso that:
 - 1) with regard to a recently employed teacher, an appraisal shall be conducted no earlier than one year after employment;
 - 2) with regard to a teacher who has been absent as a result of: sick leave due to incapacity for work for an uninterrupted period of at least 182 days, unpaid leave, maternity leave, leave on conditions of maternity leave, paternity leave, parental leave, child care leave or health leave, as well as with regard to a teacher who has done military service or alternative service, an appraisal shall be conducted no earlier than one year after the teacher's return from leave or service, respectively.
8. Should the appraisal of an academic teacher prove negative, another appraisal shall be conducted one year after the legally binding conclusion of the appraisal procedure. Prior to another appraisal, the appraisal under section 7 shall not be conducted.

§ 111.

1. Conclusions resulting from the appraisal shall influence the Rector's consent to an academic teacher undertaking additional employment under an employment contract.
2. The Rector may terminate an academic teacher's employment contract with notice in the event of that teacher receiving a negative appraisal.

3. The Rector shall terminate an academic teacher's employment contract with notice in the event of that teacher receiving two subsequent negative appraisals.

§ 112.

Academic teachers' working hours, as well as detailed rules and procedures for granting holiday leave as well as leave referred to in Articles 130 and 131 of the Act, shall be specified by the work regulations.

§ 113.

Conditions of remuneration for work shall be specified by the remuneration regulations.

§ 114.

1. Employees who are not academic teachers shall include:
 - 1) scientific and technical staff, as well as engineering and technical staff;
 - 2) library staff; ¹⁾
 - 3) administrative staff;
 - 4) service staff.
2. Employees who are not academic teachers shall be employed on the basis of an employment contract. The employment contract, following a motion by the head of the organisational unit where a given employee is to work, shall be concluded by the Rector.
- 2a. certified librarians and certified scientific documentation and information staff employed in the positions of:
 - a) senior certified custodian,
 - b) certified custodian; ¹⁾
3. The scope of duties of an employee who is not an academic teacher shall be specified by the immediate superior and approved by the appropriate senior head, with regard to the University structure, unless otherwise specified by separate regulations.
4. Employees who are not academic teachers shall be subject to a periodic appraisal, the scope and procedure of which shall be determined by the Rector in consultation with the trade unions.
5. A person employed in the position of certified custodian shall:
 - 1) hold a master's degree, a master's degree in Engineering or equivalent, or hold an academic degree relevant to the scope or research needs of a given library;
 - 2) have at least two years' work experience in a scientific library, a scientific information centre, an archive or a museum, or in the post of an academic teacher;
 - 3) possess documented achievement with regard to organisational activity and didactic work;
 - 4) have at least 2 publications to their credit in the field of library science, scientific information, archival science or museum studies in reviewed publications;
 - 5) have command of at least one foreign language, confirmed according to the requirements in place at the University;

- 6) meet other requirements specified by the University, necessary to hold a given position.¹⁾
6. A person employed in the position of senior certified custodian shall meet the requirements specified in section 5 points 1, 3, 5, 6 and in addition shall:
 - 1) have at least four years' work experience in the position of certified custodian;
 - 2) while being employed as a certified custodian, have at least 2 publications to their credit in the field of library science, scientific information, archival science or museum studies in reviewed publications.¹⁾
7. Promotion to the position of senior certified custodian shall be based upon an assessment of professional, didactic or scientific work and published academic output, carried out by the Library Council or a committee appointed by the Rector.¹⁾

§ 115.

The rules for the granting and distribution of Rector's awards for employees shall be specified by separate regulations.

Chapter 5. Scientific research at the University

§ 116.

1. The University shall conduct scientific research and development work, provide research services and educate academic staff in the areas and disciplines of science related to the activity of its organisational units.
2. The research activity shall be conducted in compliance with the principles of freedom of research and creativity, ethical norms recognised in the world of science, respect for the principles of intellectual property and copyright protection, openness to criticism and exchange of views.

§ 117.

Scientific research shall be financed from state budget, European Union structural funds and international funds, the University's own revenue and other sources.

§ 118.

Rules for the participation of students, doctoral students and persons who are not academic teachers in scientific research shall be determined by heads of organisational units and heads of research projects.

§ 119.

1. The University shall provide research teams with access to basic research infrastructure.
2. The purchase and maintenance costs of specialist equipment, computer equipment, reagents, materials, data bases, publications and services connected with research shall be financed from the financial resources available to a given research team.

3. Rules for the use of the University's research infrastructure shall be specified by regulations regarding the use of research infrastructure.

§ 120.

1. The results of scientific research at the University shall be protected by law as intellectual property. A person conducting research shall be obliged to exercise due diligence in protecting the object of copyright and in transferring copyright in cases specified by the Act or an agreement.
2. Rules for managing copyright and related rights, as well as industrial property rights and the rules for commercialisation, shall be specified by the regulations adopted by the Senate.

§ 121.

Organisational units of the University shall submit reports on their activity to the Rector. The procedure for submitting reports, as well as a template of a report shall be specified by the Rector.

§ 122.

1. The University shall promote and disseminate the results of scientific research of academic teachers employed at the University by assisting publication and implementation and by presenting these results via information science and internet pages.
2. Authors of outstanding scientific research shall be suitably appreciated and rewarded.

Chapter 6. Education at the University

§ 123.

1. The University shall offer education at:
 - 1) first- and second-cycle studies, as well as long-cycle studies;
 - 2) a doctoral school;
 - 3) postgraduate studies and other forms of education, particularly through continuing education courses, training sessions, winter and summer schools and workshops.
2. The University may also conduct activities for the benefit of regional and local communities, including in the form of a secondary school, a children's university, a kindergarten or the university of the third age.
3. A detailed division of the academic year within the semesters shall be specified by the Rector no later than three months prior to the commencement of the academic year and communicated to the employees, students and doctoral students on the University's internet site or in a conventional manner.

§ 124.

1. Studies at the University shall be conducted in a particular field, at a particular level or profile, general academic or practical, in the form of full-time or part-time studies.
2. Classes in full-time studies shall be conducted separately from classes in part-time studies.

§ 125.

1. Studies may be conducted by faculties, intercollegiate units or joint units with other entities.
2. Under the conditions laid down in the Act, the University may offer the following:
 - 1) individual interdisciplinary studies, which permit a diploma of higher education to be granted in more than one field of study;
 - 2) studies in conjunction with another university, an institute of the Polish Academy of Sciences, a research institute, an international institute, a foreign university or a scientific institution;
 - 3) studies in conjunction with a body which issues licenses to practice a profession, a body which carries out an examination procedure as part of the issuing of licenses to practice a profession, a self-governing professional body, a business organisation or a registering body;
 - 4) dual, practical studies conducted in conjunction with employees.

§. 126.

1. The responsibility for conducting the classes specified in the study curricula and syllabuses shall be assumed by the didactic units whose scope includes the organisation of didactic and research activity in the fields and disciplines of science corresponding to the subject of these classes.
2. The University shall operate an internal education quality system.

§ 127.

1. Students of the University shall have the right to develop their academic interests, may participate in scientific, developmental and implementation work conducted at the University and use the University's rooms, equipment and resources under the rules specified in the internal regulations in operation at the University.
2. Students starting their studies at the University shall complete obligatory training in student rights and obligations under the conditions laid down in the Act.

§ 128.

1. Lectures and diploma seminars at the University shall be conducted by academic teachers who hold the academic title of professor or the academic degree of doctor with habilitation.
2. Detailed rules for lectures and diploma seminars being conducted by persons other than those referred to in section 1 shall be specified by the study regulations.

§ 129.

1. The University may charge fees for education services related to:
 - 1) education in part-time studies;
 - 2) repetition of particular classes in full-time studies due to unsatisfactory results;
 - 3) education in studies conducted in a foreign language;
 - 4) the teaching of classes outside the study syllabus;
 - 5) educating foreign students in full-time studies in the Polish language.
2. The University may also charge fees for:
 - 1) administering admissions;
 - 2) administering the verification of educational outcomes;
 - 3) issuing a student grade book and a student ID card, as well as duplicates of these documents;
 - 4) issuing a diploma duplicate in a foreign language and a diploma supplement, other than those issued under Article 77 section 2 of the Act;
 - 5) issuing a diploma duplicate and diploma supplement;
 - 6) the use of student halls of residence and student canteens.
3. The procedure and conditions for exemption from the fees referred to in sections 1 and 2 shall be determined by the Rector.
4. The fees collected from students, as well as the level of these fees, shall be determined by the Rector prior to admissions. Determining the fees shall require consultation with the student council.

§ 130.

1. Admissions to first-cycle and second-cycle studies, as well as long-cycle studies, shall proceed under the rules specified in the Act and the resolution of the Senate.
2. The Senate shall determine the conditions, procedure and dates for the beginning and end of the admissions to study, as well as a manner in which they are to be conducted by 30 June of the year preceding the academic year in which the admissions are to be held.
3. Following motions by deans the Rector shall determine the admission thresholds for a given academic year no later than 6 weeks before the start of admissions.
4. The Senate shall adopt the rules for admissions of the winners and finalists of central-level school contests and the winners of international and national contests at least 4 years in advance.

§ 131.

1. Procedures concerning admission to study shall be conducted by committees appointed by the dean.
2. Admission to study shall proceed by means of entry into the list of students.
3. Refusal of admission to study shall proceed by way of an administrative decision signed by the chair of the committee.
4. An appeal against a decision of the committee may be brought before the Rector.

§ 132.

1. The decision regarding admission to study by the verification of educational outcomes shall be taken by the Rector.
2. The decision regarding the admission of a student from another university or a foreign university, as well as the resumption of studies, shall be taken by the Rector or Vice-Rector for Education acting on authorisation from the Rector, in consultation with a dean.

§ 133.

A person accepted into studies shall commence their studies and acquire the rights of a student upon taking the following oath: "Upon entering the academic community of the University of Gdańsk, I undertake to pursue knowledge and act wisely in order to render service wherever I may be. I promise my motherland, teachers, peers and family, and myself, that I shall remain faithful to the ideals of humanism and traditions of tolerance, and that I shall act with integrity, courage, inquisitiveness and diligence in the pursuit of truth. By accepting the laws of the academic authority and the traditions of the student fellowship, and eager to comply with my responsibilities, I hereby affiliate myself with those who maintain the dignity of this University and the dignity of the academic community".

§ 134.

Students shall be obliged to observe the legal regulations in force at the University, University traditions and sound academic practice, as well as the text of the oath.

§ 135.

The organisation of studies and the resulting student rights and obligations shall be defined by the study regulations.

§ 136.

A student may pursue an individual programme of study, also with regard to academic supervision, under the rules specified in the study regulations.

§ 137.

1. Students of first- and second-cycle studies, as well as long-cycle studies offered by the University shall form the student council.
2. The bodies of the student council shall act as the sole representation of the University's student community.
3. The University shall provide the material resources necessary for the functioning of the bodies of the student council.
4. In consultation with the student council, the Rector shall divide the subsidy referred to in Article 365 section 3 of the Act.

5. The University legislative body of the student council shall adopt regulations to specify the structure and organisation of the council and constitute the basis for its activity. The regulations shall enter into force upon the Rector ensuring its compliance with the Act and the Statute within 30 days from receiving the regulations.¹⁾
6. The bodies of the student council shall adopt and promote a code of student ethics.
7. The responsibilities of the student council include representing and protecting the interests of students with regard to matters connected with the process of education and instruction and the social, living and cultural requirements of students, as well as cooperating with the bodies of the University in matters provided for in the Act and the Statute.
8. The bodies of the student council shall inform the Rector of the acts adopted, including resolutions. The Rector shall reject those acts adopted by the student council which do not comply with generally applicable law, the Statute, study regulations or the regulations of the student council. An appeal to the administrative court may be lodged with regard to a rejection of an act, within 30 days from the rejection being received. Provisions concerning appeals to the administrative court with regard to administrative decisions shall apply by analogy.¹⁾

§ 138.

1. A student may apply for the benefits referred to in Article 86 section 1 of the Act, under the conditions laid down in the Act.
2. Student benefit regulations shall be determined by the Rector in consultation with the student council.
3. The granting of the benefit referred to in Article 86 section 1 points 1-4 of the Act, as well as the refusal to grant it, shall proceed via an administrative decision.
4. Following a motion by the student council, the benefits shall be granted by the University Scholarship Committee and the Scholarship Appeal Committee.
5. The University Scholarship Committee shall be appointed by the Vice-Rector for Student Affairs. The Committee shall comprise three students and two employees of the University. The decision shall be signed by the chair of the Committee or the Committee's deputy chair authorised by the chair.
6. Section 5 shall apply to the Scholarship Appeal Committee by analogy.

§ 139.

1. Students shall have the right to be members of university student organisations.
2. On the establishment of a student organisation, its board shall immediately inform the Rector or an appropriate dean. The University shall keep a register of student organisations functioning at the University.
3. Student organisations functioning at the University shall comprise in particular scientific, artistic and sports circles.
4. After the conclusion of an academic year, a student organisation shall submit a report on its activity to the Vice-Rector for Student Affairs.

5. The Rector shall reject the act of a student organisation's body which contradicts the generally applicable law, the Statute, the study regulations or the regulations of this organisation.
6. The Rector shall dissolve, by means of an administrative decision, any student organisation which grossly or persistently infringes the generally applicable law, the Statute, the study regulations or the regulations of this organisation.
7. A student organisation may also be dissolved following a decision by the appropriate body of this organisation, taken under the conditions laid down in its regulations, or following a motion by the dean or director of a general university unit, should it be established that the organisation is no longer active.

§ 140.

The education of doctoral students at the University shall take place at a doctoral school. A doctoral school shall be an organised form of educating doctoral students in at least two scientific disciplines.

§ 141.

1. Admission to a doctoral school shall be carried out by means of a competition under the conditions specified in the Act and the resolution of the Senate.
2. The procedure regarding admission to a doctoral school shall be carried out by an admissions committee appointed by the Rector.
3. Admission to a doctoral school shall be carried out by way of an entry onto the list of doctoral students by the director of a doctoral school.
4. Refusal of admission to a doctoral school study shall proceed by way of an administrative decision, issued by the director of a doctoral school, under the authority of the Rector. An application to reconsider the decision may be submitted.

§ 142.

1. A person accepted into a doctoral school shall commence their education and acquire the rights of a doctoral student upon taking the following oath: "Upon accepting the honour of being a University of Gdańsk doctoral student, I undertake to pursue knowledge and act wisely in order to render service wherever I may be. I promise my motherland, teachers, colleagues, family, and myself, that I shall remain faithful to the ideals of humanism and traditions of tolerance, and that I shall act with integrity, courage, diligence and inquisitiveness in furthering science and the pursuit of truth. By accepting the laws of the academic authority and the traditions of the student fellowship, and eager to comply with my responsibilities, I hereby affiliate myself with those who maintain the dignity of this University and the dignity of the academic community".
2. The length of education at a doctoral school shall amount to between 6 to 8 semesters, depending on the scientific field and discipline in which the education is offered.
3. The doctoral school curriculum shall specify in particular the educational outcomes for qualifications at Level 8 of the Polish Qualifications Framework, content related

to the preparation of a doctoral dissertation and content preparing for active participation in scientific research conducted in Poland and abroad. The curriculum may provide for the completion of no more than 60 didactic hours annually of professional practice.

4. The organisation of education at a doctoral school shall be defined by the doctoral school regulations.

§ 143.

The mid-term evaluation of the implementation of a doctorate student's individual research plan shall be carried out by a committee appointed by the director of a doctoral school and comprising 3 persons, including at least 1 person with the degree of doctor with habilitation or the title of professor in the scientific discipline in which the doctoral dissertation is being prepared and employed outside the University. The supervisor and co-supervisor may not be members of the committee.

§ 144.

1. For doctoral students § 127 section 1 shall apply by analogy.
2. Doctoral students studying at a doctoral school shall form the doctoral student council. For the doctoral student council § 137 shall apply by analogy.
3. The bodies of the doctoral student council shall adopt and promote the doctoral student code of ethics.
4. For university organisations of doctoral students § 138 shall apply by analogy.

Chapter 7. The University's administration and management

§ 145.

The administration of the University shall comprise organisational units established in order to provide conditions for the full implementation of the University's statutory functions, including in particular scientific and didactic functions, to organise social assistance for employees, students and doctoral students, and to participate in the management of University assets.

§ 146.

The University's administration shall be managed by the Chancellor within the scope specified by legal provisions, the Statute and the organisational regulations.

§ 147.

1. Under the authority of the Rector, the Chancellor shall be in charge of the assets and management of the University within the scope of general management.
2. The responsibilities of the Chancellor shall include in particular:
 - 1) providing material conditions for the implementation of the University's goals;
 - 2) supervision of the University's economic activity;
 - 3) participation in the preparation of the annual material and financial plans;

- 4) carrying out other duties designated by the Rector, including ensuring order and safety on University premises;
 - 5) supervision of the administrative and technical activity, as well as organising and coordinating this activity;
 - 6) ensuring the flow of information and documentation;
 - 7) managing real estate;
 - 8) organising investment and refurbishment processes;
 - 9) providing transport.
3. The Rector shall reject or alter the Chancellor's decision should it prove unlawful or should it infringe upon the interest of the University.

§ 148.

Heads of administrative units shall manage the work of these units. Employees of the University who are not academic teachers shall be answerable to the heads of the organisational units in which they work.

§ 149.

1. The University's assets shall include:
 - 1) real estate for which the University has legal and beneficial title to occupy, to possess, to exploit and to use;
 - 2) moveable property;
 - 3) intellectual property rights, particularly proprietary copyright and related rights, industrial property rights to intangible goods created by employees, students and doctoral students of the University;
 - 4) other property and non-property rights, vested in the University in accordance with the principles of generally applicable law or acquired on the basis of agreements.
2. The name and emblem, trademarks and other individualising markings of the University, headed paper, internet addresses, the University's assets and other intangible goods may be used by employees, students and doctoral students exclusively for purposes connected with employment or studying at the University. Using the aforementioned subjects of intellectual property for other purposes shall require permission from the Rector.
3. Legal acts connected with the University's assets, subject to § 147, shall be executed by the Rector, and by other persons in cases of authorisation granted by the Rector.
4. Decisions regarding the assets and management of the University which go beyond the scope of general management shall be taken by the Rector or, if provided for by the Act or the Statute, by the Rector subject to approval by the Senate or University Council.
5. Detailed rules for the financial management of the University shall be specified by the Rector in consultation with the appropriate Senate committee.

§ 150.

1. The decision on the allocation of fixed asset components to organisational units shall be taken by the Rector. The Rector may authorise the Chancellor to allocate fixed asset components to designated unit categories.
2. Should the relocated fixed asset components constitute research infrastructure, the Rector shall arrive at a decision in consultation with the head of the organisational unit concerned.
3. Detailed rules and procedure for the allocation and relocation of fixed asset components shall be specified by the Rector.

§ 151.

A person responsible for the appropriate use and securing of assets allocated to an organisational unit shall be the head of this unit or another person specified in separate internal regulations of the University.

§ 152.

The University may obtain financial resources from sources specified in the Act.

§ 153.

The University shall cover the costs of its activity, obligations and expenditure on development and other needs from the resources specified in § 152.

§ 154.

1. The University may establish, from resources outside the state budget, its own scholarship fund with scholarships for employees, students and doctoral students. A decision on establishing such a fund and the rules for its management shall be taken by the Senate.
2. Scholarships from the fund referred to in section 1 may be awarded irrespective of scholarships awarded from state budget resources.
3. Rules for awarding the scholarships referred to in section 1 to students and doctoral students shall be determined with the involvement of the student council or the doctoral student council respectively.

§ 155.

1. The University shall manage its finances independently on the basis of an activity and finance plan approved by the Senate, in accordance with public finance and accountancy regulations.
2. The Rector, having obtained the Senate's approval, may introduce changes to the activity and finance plan. A change to the activity and finance plan may be introduced in the year to which the plan refers and where justified – no later than three months from the end of the financial year.
3. A head of an organisational unit, or of a project or another person authorised by the Rector to dispose of financial resources, shall be responsible for their appropriate and lawful disposal.

§ 156.

Consent for organisational units of the University to accept donations, including those in the form of books, materials or equipment, shall be given by the Rector, and in the case of a donation exceeding 200,000 PLN – by the Senate.

§ 157.

1. The University may conduct economic activity, organisationally and financially separate from the activity referred to in Article 11 of the Act. The scope of the economic activity of the University may cover publishing, production, commercial or service activity.
2. In order to conduct the economic activity referred to in section 1, the University may establish joint-stock companies or organisationally and financially separate units functioning within the University's organisational structure. The joint-stock companies may also be established by the University in cooperation with other entities.
3. The Rector shall establish and dissolve organisational units of the University which conduct organisationally and financially independent economic activity. The scope of the activity, responsibilities and the internal structure of these units shall be determined by the Rector, unless stated otherwise by the Statute.
4. The joint-stock companies referred to in section 2 shall be established by the Rector with the consent of the Senate.

Chapter 8. Disciplinary responsibility of academic teachers, students and doctoral students

§ 158.

An academic teacher shall be liable to disciplinary action for a disciplinary offence which violates the duties of an academic teacher or the dignity of the academic teaching profession.

§ 159.

1. To rule on disciplinary matters regarding academic teachers at first instance, the Senate shall appoint a University Disciplinary Committee for Academic Teachers comprising:
 - 1) Chair;
 - 2) four representatives from the Faculty of Law and Administration and one representative from each of the remaining faculties;
 - 3) four representatives of the student council;
 - 4) a representative of the doctoral student council;
 - 5) one representative each from the Foreign Languages Centre and the Physical Education and Sports Centre.
2. Candidates for membership of the Committee referred to in section 1 shall be proposed respectively by deans, the student council, the doctoral student council, the

Director of the Foreign Languages Centre and the Director of the Physical Education and Sports Centre.

3. The Chair of the Committee shall be an academic teacher holding the title of professor or the degree of doctor with habilitation.

§ 160.

1. The decisions of the University Disciplinary Committee for Academic Teachers shall be taken by a three-person panel comprising the chair of the arbitration panel (who shall be an academic teacher), as well as one academic teacher and one student.
2. The arbitration panel shall be appointed by the Committee Chair, subject to requirements provided for by Article 291 section 3 of the Act.
3. At least one member of the Committee's arbitration panel should hold a degree in law.

§ 161.

1. Membership of the University Disciplinary Committee for Academic Teachers shall cease before the end of the term in office in the event of:
 - 1) written notice of resignation submitted to the Rector;
 - 2) the termination of studies, loss of the status of student or doctoral student of the University or the status of academic teacher employed at the University;
 - 3) legally-binding disciplinary action.
2. The Senate may dismiss a member of the University Disciplinary Committee for Academic Teachers following a motion by the Committee Chair or the Rector, should the member fail to participate in Committee procedures.
3. Should membership of the University Disciplinary Committee for Academic Teachers cease, or should a member of the Committee be dismissed, the Senate shall appoint a new member for the Committee's remaining term in office. The provisions of § 159 shall apply by analogy.

§ 162.

1. To rule on disciplinary matters regarding students, the Senate shall appoint:
 - 1) a Disciplinary Committee for Students to rule at first instance;
 - 2) a Disciplinary Appeal Committee for Students to rule on appeals.
2. The Disciplinary Committee for Students shall comprise:
 - 1) four representatives of the Faculty of Law and Administration designated by the dean and one representative from each of the remaining faculties designated by the dean;
 - 2) representatives of the student council designated in accordance with the rules specified in the council's regulations – equal in number to the number of academic teachers appointed.
3. The Chair and Deputy Chair of the Disciplinary Committee for Students shall be elected by the Senate by secret ballot, following a motion by the Rector, from amongst members of the Committee who are academic teachers holding no less than the academic degree of doctor.

4. For the appointment of the Disciplinary Appeal Committee for Students sections 2 and 3 shall apply by analogy. The Chair of the Committee should hold a degree in law.
5. The term in office of the Committees referred to in section 1 shall be set at four years, commencing on 1 January of the year following the elections of the University bodies. The term in office of the student representatives in the committees shall be set at one year, terminating on 31 October.
6. For the Disciplinary Committee for Students and the Disciplinary Appeal Committee for Students, § 160 and 161 shall apply by analogy.
7. The Disciplinary Committee for Students and the Disciplinary Appeal Committee for Students shall rule in a three-person panel, comprising the chair of the arbitration panel (who shall be an academic teacher), as well as one academic teacher and one student.
8. The disciplinary ombudsman referred to in Article 309 of the Act should, within three months from initiating investigation proceedings, discontinue the proceedings or submit a request to the Disciplinary Committee for Students to impose a penalty.
9. The period between the initiation of disciplinary proceedings and the issuing of a ruling by the Disciplinary Committee for Students should not exceed three months, unless disciplinary proceedings have been suspended.

§ 163.

1. The Disciplinary Committee for Doctoral Students shall be competent to rule at first instance on disciplinary matters regarding doctoral students.
2. The Disciplinary Appeal Committee for Doctoral Students shall be competent to rule on appeals in disciplinary matters regarding doctoral students.
3. For the Committees referred to in sections 1 and 2, § 162 shall apply by analogy.

Chapter 9. Proceedings before University bodies and procedural matters

§ 164.

1. The Rector shall suspend the implementation of a resolution of the Senate or a resolution of a scientific council which contradicts the Act or the Statute. While suspending the implementation of a resolution, the Rector shall specify the scope of the contradiction and the recommendations regarding the further proceedings of the body which adopted the resolution. Should the body which adopted the resolution fail to observe the recommendations within a month of the implementation of a resolution being suspended, the resolution shall expire.
2. The Rector may reject a decision taken by a person holding a managerial position at the University or decisions taken by other persons managing the University's units, should the decision contradict the Act, the Statute, a resolution or a decree of a University body or should it infringe upon the vital interests of the University.
3. The Rector may reject a resolution of the Senate or a scientific council, should the resolution contradict the Act, the Statute, a resolution or a decree of a University body or should it infringe upon the vital interests of the University.

4. The provisions of sections 1-3 shall not apply to administrative decisions, rulings and other acts or actions undertaken as part of administrative proceedings, or to decisions, rulings, decrees and other acts or actions undertaken in proceedings regarding matters of disciplinary liability.

§ 165.

1. The Rector shall announce the following on the Public Information Bulletin site:
 - 1) resolutions of the University Council;
 - 2) resolutions of the Senate;
 - 3) decrees of the Rector;
 - 4) resolutions of scientific councils;
 - 5) decrees of a dean, the Chancellor and the Director of the Library.
2. The normative acts referred to in section 1 shall come into force on the day specified in a given act.
3. The Rector shall specify the detailed rules for creating and promulgating internal regulations in force at the University.

§ 166.

1. Resolutions of the University Council, the Senate, a scientific council or other committees, as well as a council or an advisory panel which is not a University body, subject to the procedure provided for by the Statute, shall be adopted with an absolute majority of votes, in the presence of at least half of the total number of members of a given body, committee, council or panel.
2. Should the number of members of a collective body decrease during the course of a session below the required quorum, the Chair shall adjourn the session, unless the participants decide to limit further deliberations to activities which do not require the adoption of a resolution.
3. Votes cast on behalf of absentees shall be inadmissible.
4. The results of a vote on a resolution shall include the total number of votes cast in favour, against, and abstentions.

§ 167.

Any person with a direct interest in an issue shall not participate in the voting on this issue and, as regards the result of the voting, shall not be considered a member of the collective body in question; that person shall be excluded from the number of members of the body and from the number of those present in the session.

§ 168.

1. A secret ballot shall be held if:
 - 1) required by generally applicable law, the Statute or the regulations;
 - 2) the matter concerns the title of professor or an academic degree, employment at the University, promotion, dismissal, award, distinction or a motion regarding disciplinary liability;
 - 3) requested by a member of a collective body.
2. In all other instances the ballot shall be open.

§ 169.

1. Resolutions of the University Council, the Senate, scientific councils or other committees, as well as a council or an advisory panel which is not a University body, the student council and the doctoral student council, shall be made public.
2. Resolutions concerning personnel matters or matters which may infringe upon the legitimate interest or the good name of an individual shall not be made public.

§ 170.

1. Employees, students and doctoral students of the University shall have the right to organise assemblies on University premises.
2. Organising an assembly on University premises shall require consent from the Rector or, deputing for the Rector, the Vice-Rector for Student Affairs or Doctoral Student Affairs, or the Chancellor. Consent shall be issued on the basis of an application by the organiser, validated by the head of an organisational unit of the University who manages the premises in which the assembly is to be held.
3. The Rector shall be notified in writing as to the intention to organise an assembly at least twenty-four hours before the assembly is due to commence. In justifiably urgent situations the Rector may accept notification submitted within a shorter period of time.
4. Notification to the Rector on the intention to organise an assembly should specify:
 - 1) the place, date, time of the start and planned duration of the assembly;
 - 2) the objective and basic items on the assembly agenda;
 - 3) the organisers of the assembly;
 - 4) the measures to ensure the peaceful nature of the assembly.
5. Should an assembly be organised as part of a faculty, a general university unit or the Main Library, an intention to organise such an assembly should also be submitted to the dean or head of a particular organisational unit.
6. The organiser of the assembly shall be responsible for the progress of the assembly before University bodies and shall be obliged to provide appropriate measures to protect the assembly.

§ 171.

1. The Chair shall open, preside over and close an assembly, as well as ensure its peaceful nature and prevent anything which may compromise safety or public order.
2. The Chair is obliged to:
 - 1) remove participants whose behaviour disrupts the course of the assembly or prevents it from proceeding in a peaceful manner;
 - 2) dissolve an assembly should participants fail to observe the Chair's instructions issued as part of his or her duties and as such pose a threat to the peaceful nature of the assembly.
3. Participants in the assembly shall be obliged to leave the place of the assembly as soon as it is dissolved or closed, without undue delay.

§ 172.

1. The Rector shall have the right to delegate a representative to an assembly.

2. The Rector or the Rector's representative may dissolve an assembly should the assembly's chair fail to fulfil his or her obligations.
3. The dissolution of an assembly shall be preceded by a caution.

§ 173.

The time, place and progress of an assembly should not interfere with didactic activity.

§ 174.

1. Each employee, student or doctoral student shall have the right to lodge a complaint to the Rector regarding an act contrary to the law, the Statute or the good of the University, should this act infringe on his or her legitimate interest.
2. Persons directly concerned shall be notified as to the content of the complaint, thus allowing them to present clarification and other proof. Should any doubt arise, the substance of the complaint should be scrutinised and the facts established.
3. A reply to the complaint should be issued in writing, no later than within a month from the complaint being lodged.

§ 175.

In matters regarding proceedings before University bodies not covered by separate regulations, the provisions of the Act of 14 June 1960, the Administrative Procedure Code, shall apply accordingly.

Chapter 10. Transitional and final provisions

§ 176.

The Statute shall enter into force on 1 October 2019.

§ 177.

The University's organisational units in operation on 30 September 2019 as from 1 October 2019 shall become appropriate organisational units of the University within the meaning of this Statute.

§ 178.

Committees, councils and other groups existing at the University on 30 September 2019 shall with effect from 1 October 2019 become appropriate committees, councils and other groups unless specified otherwise in the Act.

§ 179.

The mandates of persons entrusted with the functions of Vice-Rector, Dean or Deputy Dean, whose terms in office commenced prior to 1 October 2019 shall expire once this Statute enters into force. With regard to the Rector appointing deans for the period from 1 October 2019 to 31 August 2020, the provisions of § 72 section 1 on selecting candidates for Dean shall not apply.

§ 180.

1. Persons serving as directors or heads of the University's organisational units on 30 September 2019, with the exception of directors of institutes, shall with effect from 1 October 2019 become directors or heads of the appropriate organisational units of the University within the meaning of this Statute.
2. Provisions of section 1 shall apply by analogy to deputy directors and deputy heads, with the exception of deputy directors of institutes.

§ 181.

Any adjustment of the structure and composition of the University's organisational units in order to comply with the requirements of this Statute shall be completed by 1 October 2020.

§ 182.

Between 1 October 2019 and 31 December 2023 substantive supervision of doctoral studies commenced prior to the academic year 2019/2020 shall be exercised by the Vice-Rector for Education.

§ 183.

The Rector for the term 2020-2024 shall be elected by the College of Electors referred to in Article 228 section 7 of the Act of 3 July 2018 – the Implementing provisions to the Law on Higher Education and Science.

Annexes to the Statute:

- 1) *Specimens of the eagle, standard and flag of the University of Gdańsk, specimens of the Medal of the University of Gdańsk, university celebrations*
- 2) *Electoral Ordinance ²⁾*
- 3) *List of scientific councils*

Amendments to the Statute:

- 1) *amendments introduced with a resolution no. 161/19 of the UG Senate of 19 December 2019*
- 2) *supplementation of the Statute with a resolution no. 149/19 of the UG Senate of 26 September 2019*