



REGULATIONS FOR RESIDENTS OF UNIVERSITY OF GDAŃSK STUDENT HOMES

(Consolidated text of 26 June 2023)

§ 1.

The aim of the Regulations is to establish the internal order of the student home and to define the mutual relationships, rights and obligations of its residents and the resident council in relation to the rights and obligations of the student home's administration and the current general provisions.

Chapter 1. General rules

§ 2.

1. The student home is a place of temporary accommodation for authorised residents and constitutes an integral part of the University of Gdańsk.
2. The management and administration of the student home is carried out by the Head of the Student Homes Department directly or by a Head or Specialist in charge of Student Homes. Administrative supervision is carried out by the Chancellor or Deputy Chancellor.
3. The Head or Specialist in charge of Property Administration is responsible for residents' observance of the provision of these Regulations as well as the general, moral and ethical rules.
4. The administration of student homes or Chair of the RC will refer cases of misconduct within a student home to the Vice-Rector for Student Affairs for the initiation of appropriate proceedings.

Chapter 2. Rights of residents of UG student homes

§ 3.

The resident of the UG student home has the right to:

- 1) Take the allocated place of accommodation and use the furniture and equipment in the form of a duvet, pillow, blanket or other furnishings and facilities assigned to the room.

- 2) Use the rooms, devices and equipment of the student home designated for general use on the basis of the Student Home Resident Card which should be deposited in the facility's reception until the resident has finished using the rooms, devices or equipment.
- 3) Receive visitors in his/her room to a maximum of five persons. Persons visiting residents of the student home are obliged to give the name and surname of the resident and show the reception employee appropriate ID so that the visit may be registered in the visitors' book. The visitor's appropriate behaviour in the student home is the responsibility of the resident.
- 4) Organise special events, for more than six persons, on the condition of previously obtained written permission from the particular student home's administration and an agreement with the administration on the place and time of the event. Cleaning the room in which the special event is held is the responsibility of the organiser (resident), with the student home's administration being obliged to assess the state of the room and note possible damage after the event has ended. The organiser of the event is obliged to cover the cost of losses. The resident is responsible for the appropriate behaviour of the visitors, whose number in the case of a specially organised event may not exceed thirty.
- 5) Accommodate in their room, free of charge and with the consent of roommates:
 - a) visiting members of the immediate family (parents, spouse, siblings) for a period no longer than three days per month,
 - b) a student holding a valid Resident Card of another University of Gdańsk student home, with unrestricted stay.
- 6) Receive visitors in the room (with the consent of roommates), for a fee after 10 p.m., and at weekends after midnight (according to the current list of fees).
- 7) *deleted*
- 8) Participate in the life of the student home and co-decide in all matters relating to the life and functioning of the student home.
- 9) Submit comments on the administration of the student home directly to the Head of the Student Homes Department.
- 10) Participate in questionnaires regarding opinions on accommodation in the student home.

Chapter 3. Obligations of residents of UG student homes

§ 4.

The resident of the UG student home is obliged:

- 1) to observe check-in regulations.
- 2) to observe the provisions of these Regulations and the Regulations for the allocation of places and provision of accommodation in University of Gdańsk student homes.
- 3) to pay the accommodation fee according to the current list of fees and rules of payment.
- 4) to immediately inform the administration of the student home in the event of:
 - a) conclusion of study,
 - b) removal from the student register,
 - c) any other circumstances which result in a change to the fee.

- 5) to observe the rules of community life, respect the right to undisturbed silence during the time of study and rest. A quiet period should be observed between 10 p.m. and 6 a.m. and midnight and 6 a.m. at weekends.
- 6) to refrain from exposing others to the harmful or disruptive results of his/her behaviour.
- 7) to maintain cleanliness and order in his/her own room and common rooms and areas and to use the entrusted equipment appropriately. Maintaining cleanliness and order should mainly consist in:
 - a) total removal of leftover food products and spilt liquids,
 - b) due care for refuse bags (full bags should be disposed of in rubbish bins),
 - c) the necessity to comply with the rules on waste segregation,
 - d) cleaning the bathrooms in the residential facilities (maintaining cleanliness of all bathroom facilities – washbasins, showers or toilet bowls). The resident of the student home should purchase their own cleaning products and equipment to maintain cleanliness in the aforementioned areas.
- 8) to observe the health and safety and fire regulations and in particular to familiarise themselves with, and to observe, current Fire Safety Instructions.
- 9) to immediately inform a reception employee and fire service in the event of a fire being discovered.
- 10) to immediately inform the administration of the student home or to call the emergency medical services in the event of an unfortunate accident.
- 11) to inform the administration of the student home of:
 - a) any serious illness or unexplained absence of a roommate,
 - b) irregularities in the working of the student home's equipment or security devices.
- 12) to show a resident card and student ID or national ID on request from a reception employee or the administration of the student home.

§ 5.

1. In the student home it is forbidden to:
 - 1) carry out any repairs to the electrical installations or to fit makeshift electrical installations.
 - 2) use makeshift electrical devices for the preparation and heating of food and water or immersion heaters (consent to the occasional use of heaters or cookers may be issued only by the administration of the student homes).
 - 3) cover up lightbulbs, fire sensors or ventilation grilles.
 - 4) store inflammable substances (such as petrol, spirits, chemical reagents etc.) in the rooms.
 - 5) leave on unattended electrical energy receivers.
 - 6) install aerials without authorisation (to climb onto windowsills and roofs).
 - 7) make unauthorised alterations to the equipment of the rooms and shared areas (e.g. by installing washing machines in rooms).
 - 8) exchange rooms without authorisation.
 - 9) change locks or duplicate keys without the consent of the administration of the student homes.
 - 10) keep any animals in the rooms.

- 11) smoke tobacco on the premises or to dispose of cigarette butts or matches in waste containers.
 - 12) use alcoholic beverages according to Article 14 section 1 point 1 of the Act of 26 October 1982 on Upbringing in Sobriety and Counteracting Alcoholism (Journal of Laws 2021, item 1119).
 - 13) permit access to non-residents under the influence of alcohol.
2. In the event of a violation of the provisions of the Residents' Regulations or the Regulations for the allocation of places and provision of accommodation in University of Gdańsk student homes, the Vice-Rector for Students, the Chancellor or Deputy Chancellor may, in consultation with the University Accommodation Committee and the Department of Student Homes, take the decision to move a student to a different student home or to withdraw their right of residence in a student home.