Annex no. 2 to the Regulations on other forms of education conducted at the University of Gdańsk

**PARTICIPANT IN ANOTHER FORM OF EDUCATION**

**REGISTRATION FORM**

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| **Name of other form of education:**  …………………………………………………………………………………………………………….    **Academic year:** 20../20..**, edition no.** ……………**, language of instruction:** …………………..  to be completed by the head of other form of education or an employee responsible for the administrative management of other form of education |

**PARTICIPANT DATA**

|  |  |
| --- | --- |
| Name and surname of participant: |  |
| Date and place of birth: |  |
| Nationality\*: |  |
| Contact telephone number: |  |
| E-mail: |  |
| Correspondence address: |  |

**……………………………………….**

date, name and surname, signature

\*for foreign nationals only

**Information Clause for a participant in another form of education**

In accordance with the Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (General Data Protection Regulation)(Official Journal of the European Union), hereinafter GDPR, we wish to inform you that:

1. Your personal data controller is the University of Gdańsk with its seat in (80-309) Gdańsk at ul. Jana Bażyńskiego 8.
2. The personal data controller has appointed a Data Protection Officer who may be contacted by phone at (58) 523 31 30 or by e-mail at: [iod@ug.edu.pl](mailto:iod@ug.edu.pl).
3. Your personal data will be processed in order to implement the process of admissions to another form of education for the purpose of and to the extent necessary to ensure the appropriate running of said form of education, including its conclusion, as well as for the purposes of record-keeping.
4. The legal basis for the processing of your personal data for the purposes of the admissions process is Article 6 section 1 letter c of the GDPR, with the processing being necessary for compliance with a legal obligation to which the controller is subject, resulting in particular from the Act of 20 July 2018 – Law on Higher Education and Science (Journal of Laws 2022, item 574, with amendments) and the executive regulations issued on its basis, and in the case of status of a participant in another form of education being granted, also Article 6 section 1 letter b of the GDPR, with the processing being necessary for the performance of a contract to which the data subject is party.
5. Providing your personal data following the decision to enter the process of admissions is obligatory and necessary for the implementation of the objectives specified in section 3. Moreover, it is a prerequisite for participating in the admissions as well as subsequent education and completion of another form of education.
6. Your personal data will be processed on behalf of the data controller by authorised personnel solely for the purposes referred to in section 3.
7. Your personal data will be stored for the period necessary to meet the objectives specified in section 3. Should the result of admissions prove negative, your data will be stored until the final conclusion of admissions. Should you be accepted to another form of education, your data will be stored for the period of fifty years on the basis of the requirements laid down in the regulations of the Act on National Archive Resources and Archives of 14 July 1983 (Journal of Laws 2020, item 164, with amendments).
8. Your personal data will not be disclosed to external entities, except in cases prescribed by law.
9. Under the terms of the GDPR you have the right to:
10. access your data,
11. rectify your data, should it be inaccurate,
12. erase your data, restrict its processing, and the right to data portability – in cases laid down by law,
13. object to the processing of your data,
14. lodge a complaint with a supervisory authority – President of the Personal Data Protection Office, should you consider that the processing of your personal data infringes personal data protection regulations.

I confirm that I have read and that I accept the above information clause.

……………………………………

(date and signature)