**CONTRACT**

**concerning conditions for payment for university doctoral courses of study and educational services rendered by the University of Gdańsk to non-Polish citizens**

**admitted as fee-paying students by decision of the Rector**

# This Contract is entered into on ...............................................(date), in Gdańsk, between the parties:

# Ms./Mrs./Mr.\* ....................................................………………………..................................

# details from identification document:

# .........................................................................………………………...........................................................,

# address for correspondence:

# ............................................................................................................……………………….....,

# who is enrolling in a course of study in the Faculty of………………………………………….

in the Faculty of …………………………………………, on the basis of …………………………………,

grade-book number: ………………………………………………………………………,

# further referred to as the Student, and

# The University of Gdańsk, further referred to as the University, represented by:

# ................................................................................................

who is authorized to make declarations on behalf of the University of Gdańsk by the Rector.

§ 1

Subject of the Contract

The subject of this Contract is to set forth the conditions for the payment of fees by the Doctoral Student who is admitted by the decision of the Rector and who is required to pay for university courses of study, fees, and educational services as described in article 98 section 1 subsection 5 and articles 99 and 160a of the Law on Higher Education of July 27, 2005 (*Journal of Laws* of 2012, item 572 with amendments), further referred to as the Act.

§ 2

Declarations of the Parties

1. The University declares that it meets the requirements set forth in article 195 section 1 and regulations issued in regulations pursuant to article 201 of the Act, including: the required conditions for the organization and administration of doctoral courses of study, including human resources, facilities, and other essential material resources for doctoral courses of study, and the University declares that it will fulfill them to the end of the Doctoral Student’s planned period of study (including possible extensions of this period in accordance with prevailing regulations).
2. The University declares:

1) the conditions for administering doctoral courses of study are in accordance with the requirements of articles 195 and 197 and of article 201 of the Act, University of Gdańsk Senate Resolution No. 31/12 of April 26, 2012 with amendments on the implementation of the Doctoral Studies Regulations with amendments, and specific conditions for studying in subsequent academic years, including the list of subjects with the number of hours of lectures, classes, and laboratory and/or practical sessions, the names and titles of persons conducting these sessions, the location and time of them, how they will be taught, and the requirements for passing them will be provided to the Doctoral Student before the beginning of the each academic year;

2) the course of study undertaken by the Doctoral Student will conclude with he/she earning the degree of doctor, which the University is accredited to award and declares it will endeavor to retain this right until the end of the period indicated in section 1;

3) pursuant to separate regulations, the Doctoral Student is obliged to conduct classes or participate in conducting them as part of his/her professional development, and the director of the doctoral program determines how many hours, but there must be at least 10 hours and no more than 90 hours of teaching annually;

4) the Doctoral Student declares that he/she has read and understands the University Statute, the Doctoral Studies Regulations in force a the University, and University of Gdańsk Senate Resolution No. 19/15 of March 26, 2015 concerning conditions of payment for university courses of study and educational services rendered by the University of Gdańsk to non-Polish citizens admitted as fee-paying students by decision of the Rector, and other normative acts in force at the University, the texts of which are available on the Internet website [www.ug.edu.pl](http://www.ug.edu.pl/)., and he/she declares that he/she will abide by them.

§ 3

Obligations of the Parties

1. The University declares that if it goes into liquidation or it loses the authority to confer the doctoral degree in the field in which the Doctoral Student is pursuing this degree, University authorities will undertake all necessary measures to create opportunities that will permit the Doctoral Student to graduate from the university course of doctoral study under conditions similar to those specified in this Contract, subject to article 8 section 4 of the Act of March 14, 2003 on Academic Degrees and Titles and Degrees and Titles in the Arts with amendments.
2. The Doctoral Student agrees to pay for university courses of doctoral study in accordance with the conditions set forth in University of Gdańsk Senate Resolution No. …/… of March 26, 2015 concerning conditions for payment for university courses of study and educational services rendered by the University of Gdańsk to non-Polish citizens admitted as fee-paying students by decision of the Rector, and in accordance with binding ordinance of the Rector on fees for university courses of study and educational services rendered by the University of Gdańsk to non-Polish citizens admitted as fee-paying students by decision of the Rector in the following amount *..........................................*
3. In the first year of doctoral study, the fees referred to in section 2 are increased by the equivalent sum of 200 euros.
4. The Doctoral Student also agrees to pay fees stemming from the mandatory regulations of the general law, and specifically those described in the regulations of the minister responsible for higher education, specifically for electronic student identification, student grade-book, graduation diploma (and duplicate copies).
5. In its administration of the doctoral studies program, the University declares that it will fulfill its obligation regarding the protection of personal data, and obliges the Doctoral Student to notify the University in writing of any changes in his/her personal data in this Contract. The consequences of the failure to meet this obligation are entirely those of the Doctoral Student.

§ 4

1. Payment of fees incurred for university courses of study by the Doctoral Student are due in advance for each semester:
2. for the first semester – within 14 days of accepting the offer of a place in a doctoral course of study;
3. for subsequent semesters – by September 10;

or for the entire period of study in advance payable to the following account:

Bank PeKaO SA, UNIWERSYTET GDAŃSKI, ul. Bażyńskiego 1A, 80-952 Gdańsk, Polska, Account Number: PL21 12401271 1978 0010 2377 8417, SWIFT CODE/ BIC CODE: PKO PPL PW, Bank sort code: 12401271 specifying the name and surname of the Doctoral Student, the name of the Faculty, the course of study, and the academic year.

§ 5

Terms of the Contract

1. This contract is entered into for the duration of the course of study, and terminates at the moment the course concludes.
2. This contract terminates prior to the conclusion of the course referred to in section 1 if:
   1. the Doctoral Student is removed from the list of students;
   2. the Doctoral Student submits written notice of withdrawal from his/her course of study.

§ 6

Refund of Fees Paid

Fees paid for university courses of doctoral study are non-refundable, except in situations set forth in § 18 section 6 of the regulation of the Ministry of Science and Higher Education of October 12, 2006 on undertaking and completing by non-Polish citizens university courses of study and training and their participation in scientific research and development projects (*Journal of Laws* No. 190, item 1406 with amendments), with the exception of fees paid for the first year of study which are refunded minus the equivalent of 200 euros.

§ 7

Final Provisions

1. Any amendments to this Contract must be made in writing on pain of nullity.
2. Any matters not addressed in this Contract are subject to the regulations in the Civil Code and the Act.
3. The Parties will seek to resolve amicably any conflict arising from this Contract. If it is impossible to reach a compromise, the case will be heard by the Court of general jurisdiction in Gdańsk.
4. This Contract has been drawn up in two identical copies, in Polish and English, one for each Party to this Contract. In cases of uncertainty, the Polish text of the Contract is binding.

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| --- | --- |
| ……………………………….. / Doctoral Student/ | …………………………… / University of Gdańsk / |

*\* score out where inapplicable*