

CONTRACT

**regarding conditions for payment for university doctoral courses of study and educational services rendered by
the University of Gdańsk to non-Polish citizens
admitted as fee-paying students by decision of the Rector**

This Contract is entered into on(date), in Gdańsk, between the parties:

Ms./Mrs./Mr.*

details from identification document:

.....,

address for correspondence:

.....,

who enrolling in a course of study in the Faculty of.....

in the department of, on a full-time/extramural* basis,

Doctoral Student grade-book number:,

further referred to as the Doctoral Student, and

The University of Gdańsk, further referred to as the University, represented by:

.....

who is authorized to make declarations on behalf of the University of Gdańsk by the Rector.

§ 1

Subject of the Contract

The subject of this Contract is to set forth the conditions for the payment of fees by the Doctoral Student is admitted by the decision of the Rector and who is required to pay for university courses of study, fees, and educational services as described in article 98 section 1 point 5 and articles 99 and 160a of the Act of July 27, 2005 on the Law for Higher Education (Journal of Laws, 2012, No. 572 with subsequent amendments), referred to further as the Act.

§ 2

Declarations of the Parties

1. The University declares that it meets the requirements set forth in article 195 section 1 and regulations issued in ordinances pursuant to article 201 of the Act, including: the required conditions for the organization and administrating doctoral courses of study, including human resources, facilities, and other essential material resources for doctoral courses of study, and the University declares that it will fulfill them to the end of the Doctoral Student's planned period of study (including possible extensions of this period in accordance with prevailing regulations).
2. The University declares:
 - 1) the conditions for administering doctoral courses of study are in accordance with the requirements of articles 195 and 197 and of article 201 of the Act, UG Senate Resolution no. 31/12 of April 26, 2012 on the implementation of the Doctoral Studies Regulations, with subsequent amendments, and specifically conditions for studying in subsequent academic years, including: the list of subjects with the number of hours of lectures, classes, and laboratory and/or practical sessions, the names and titles of persons conducting these sessions, the location and time of them, how they will be taught, and the requirements for passing them will be provided to the Doctoral Student before the beginning of the each academic year.

2) The course of study undertaken by the Doctoral Student will conclude with he/she earning the degree of doctor, which the University is accredited to award and declares it will endeavor to retain this right until the end of the period indicated in point 1.

3) Pursuant to separate regulations, the Doctoral Student is obliged to conduct classes or participate in conducting them as part of his/her professional development; the director of the doctoral program determines how many hours, but there must be at least 10 hours and no more than 90 hours of teaching annually.

4) The Doctoral Student declares that he/she has read and understands the University Statute, the Doctoral Studies Regulations, University of Gdańsk Senate Resolution .../... of March 26, 2015 regarding conditions of payment for university courses of study and educational services rendered by the University of Gdańsk to non-Polish citizens admitted as fee-paying students by decision of the Rector, and other normative acts in force at the University, the texts of which are available at the Internet website www.ug.edu.pl, and he/she declares that he/she will abide by them.

§ 3

Obligations of the Parties

1. The University declares that if it goes into liquidation or it loses the authority to confer the doctoral degree in the field in which the Doctoral Student is pursuing this degree, University authorities will undertake all necessary measures to create opportunities that will permit the Doctoral Student to graduate from the university course of doctoral study under conditions similar to those specified in this Contract, subject to article 8 section 4 of the Act of March 14, 2003 on Academic Degrees and Titles and Degrees and Titles in the Arts, with subsequent amendments.
2. The Doctoral Student agrees to pay for university courses of doctoral study in accordance with the conditions set forth in University of Gdańsk Senate Resolution of March 26, 2015 regarding conditions for payment for university courses of study and educational services rendered by the University of Gdańsk to non-Polish citizens admitted as fee-paying students by decision of the Rector, and in accordance with binding ordinance of The Rector on fees for university courses of study and educational services rendered by the University of Gdańsk to non-Polish citizens admitted as fee-paying students by decision of the Rector in the following amount:.....
3. The Doctoral Student also agrees to pay fees stemming from the mandatory regulations of the general law, and specifically those described in the regulations of the minister responsible for higher education, specifically electronic student identification, student grade-book, graduation diploma (and duplicate copies).
4. In its administration of the doctoral studies program, the University declares that it will fulfill its obligation regarding the protection of personal data, and obliges the Doctoral Student to notify the University in writing of any changes in his/her personal data in this Contract. The consequences of the failure to meet this obligation are entirely those of the Doctoral Student.

§ 4

Conditions of Payment

1. The Student agrees to pay fees for university courses of study in accordance with the conditions set forth in Senate Resolution 19/15 of March 26, 2015 on the conditions for payment for university courses of study and educational services rendered by the University of Gdańsk to non-Polish citizens admitted as fee-paying students by decision of the Rector in the following amount, in accordance with the binding ordinance of the Rector.
2. In the first year of doctoral study, the fees referred to in point 1 are increased by the equivalent of 200 euros.
3. If changes are made to the ways in which payment is made or payment due dates during the period when this Contract is binding, the Doctoral Student may submit a new form of payment declaration to the Dean's Office or terminate this Contract.

§ 5

1. Payment of fees incurred for university courses of study by the Doctoral Student for the entire academic year are due:

- 1) for the first year of study – within 14 days of accepting the offer of a place in a doctoral course of study;
- 2) for subsequent years of study – by September 10;

or for the entire period of study in advance to the following account:

Bank PeKaO SA, UNIWERSYTET GDAŃSKI, ul. Bażyńskiego 1A, 80-952 Gdańsk, Polska, Account Number: PL21 12401271 1978 0010 2377 8417, SWIFT CODE/ BIC CODE: PKO PPL PW, Bank sort code: 12401271 specifying the name and surname of the Doctoral Student, the name of the Faculty, the course of study, and the academic year.

§ 6

Terms of the Contract

1. This contract is entered into for the duration of the course of study, and terminates at the moment the course concludes.
2. This contract terminates prior to the conclusion of the course referred to in section 1 if:
 - 1) the Doctoral Student is removed from the list of students;
 - 2) the Doctoral Student submits written notice of withdrawal from his/her course of study.

§ 7

Refund of Fees Paid

1. Fees paid for university courses of doctoral study are non-refundable, except in situations set forth in § 18 section 6 of the regulation of the Ministry of Science and Higher Education of October 12, 2006 on undertaking and completing by non-Polish citizens university courses of study and training and their participation in scientific research and development projects (Journal of Laws No. 190, item 1406 with amendments).
2. Fees for courses of doctoral study are refundable for the period in which studies were not pursued if the non-Polish citizen Student receives a leave of absence or withdraws from his/her course of study for health-related reasons confirmed by a medical certificate or for other substantial, documented causes. The fees paid for the first year of studies are refunded minus the equivalent of 200 euros.

§ 8

Final Provisions

1. Any amendments to this Contract must be made in writing or they will not be valid.
2. Any matters not addressed in this Contract are subject to the regulations in the Civil Code and the Act.
3. The Parties will seek to resolve amicably any conflict arising from this Contract. If it is impossible to reach a compromise, the case will be heard by the Court of general jurisdiction in Gdańsk.
4. This Contract has been drawn up in two identical copies, in Polish and English, one for each Party to this Contract. In cases of uncertainty, the Polish text of the Contract is binding.

.....
/ Doctoral Student/

.....
/ University of Gdańsk /

** score out where inapplicable*