

CONTRACT

regarding conditions for payment for university courses of study and educational services rendered by the University of Gdańsk to non-Polish citizens admitted as fee-paying students by decision of the Rector

This Contract is entered into on(date), in Gdańsk, between the parties:

Ms./Mrs./Mr.*

details from identification document:

.....,

address for correspondence:

.....,

who enrolling in a course of study in the Faculty of.....

in the department of, on a full-time basis,

student grade-book number:,

further referred to as the Student, and

The University of Gdańsk, further referred to as the University, represented by:

.....

who is authorized to make declarations on behalf of the University of Gdańsk by the Rector.

§ 1

Subject of the Contract

The subject of this Contract is to set forth the conditions for the payment of fees by the Student who is admitted by the decision of the Rector and who is required to pay for university courses of study, fees, and educational services as described in article 98 section 1 point 5 and articles 99 and 160a of the Act of July 27, 2005 on the Law for Higher Education (Journal of Laws, 2012, No. 572 with subsequent amendments), referred to further as the Act.

§ 2

Declarations of the Parties

1. The University declares that it meets the requirements set forth in articles 9, 9a, and 9c of the Act and regulations issued based on it, including:

1) all human resources and other necessary conditions, including facilities and other essential material resources, to provide educational services in the course of study of (name of course) undertaken by the Student, and the University declares that it will fulfill them to the end of the Student's planned period of study (including possible extensions of this period in accordance with the Study Regulations);

2) requirements stemming from prevailing educational standards preparing the Student for the teaching profession, including the total number of class hours taught by persons holding the required qualifications;

3) the conditions for study meet the requirements set forth in articles 160 and 161 of the Act, in University of Gdańsk Senate Resolution 12/12 of March 29, 2012 regarding University of Gdańsk Study Regulations with subsequent amendments, and specifically with regard to conditions of study in subsequent academic years and/or semesters, including: the list of subjects with the number of hours of lectures, classes, and laboratory and/or practical sessions, the names and titles of persons conducting these sessions, the location and time of them, how they will be taught, and the requirements for passing them will be provided to the Student before the beginning of the each academic year and/or semester*;

a. the course of study undertaken by the Student will conclude with he/she earning the title of:

.....,

which the University is accredited to award and declares it will endeavor to retain this right until the end of the period indicated in point 1;

- b. the following rules and procedures will be applied when organizing work experience/internships:

.....
2. The Student declares that he/she has read and understands the University Statute, the Study Regulations, Senate Resolution 19/15 of the University of Gdańsk regarding conditions of payment for university courses of study and educational services rendered by the University of Gdańsk to non-Polish citizens admitted as fee-paying students by decision of the Rector, and other normative acts in force at the University, the texts of which are available at the Internet website www.ug.edu.pl.

§ 3

Obligations of the Parties

1. The University declares that if it goes into liquidation, University authorities will undertake all necessary measures to create opportunities that will permit the Student to graduate under conditions similar to those specified in this Contract.
2. The Student is obliged to:
 - 1) comply with all obligations imposed on him/her by the Act, the University Statute, and the Study Regulations of the University of Gdańsk, and also to comply with the internal regulations of the University of Gdańsk;
 - 2) submit written notification to the University of any changes of his/her personal data, including changes in home address. The consequences of the failure to meet this obligation are entirely those of the Student.
 - 3) pay fees referred to in § 4 of this Contract in a timely manner.

§ 4

Conditions of Payment

1. The Student agrees to pay for university courses of study and resulting educational services in accordance with the conditions set forth in Senate Resolution .../15 of March 26, 2015 regarding conditions for payment for university courses of study and educational services rendered by the University of Gdańsk to non-Polish citizens admitted as fee-paying students by decision of the Rector in the following amounts:
 - 1) *annual tuition fee for a university course of study:(binding for the duration of the period of study);*
 - 2) *fee for the repetition of a seminar (per semester) as a result of unsatisfactory grades:.....;*
 - 3) *fee for the repetition of a subject (per semester) as a result of unsatisfactory grades:.....;*
 - 4) *fee for the repetition of a subject (per semester) with a laboratory component as a result of unsatisfactory grades:*;
 - 5) *fee per semester for an additional subject not included in the plan of study:*;
 - 6) *fee for one ECTS point:.....;*
 - 7) *fee for the confirmation of learning outcomes:.....;*
 - 8) *fee for e-learning health and safety training at a time determined by the Student:*;in accordance with the Rector's ordinance, and fees for issuing electronic student identification, student grade-book, diploma (and duplicate copies) of graduation from a university course in accordance with the regulation of the Ministry of Science and Higher Education of September 14, 2011 on the documentation of the progression of studies (Journal of Laws no. 201, item 1188).
2. The tuition fee, referred to in point 1 above, paid in the first year of study is increased by the equivalent of 200 euros (non-refundable), irrespective of the number of courses of study undertaken.
3. The Student, who has permission from the Dean to study in the subsequent grading period with an ECTS point deficit, agrees to pay a fee equal to the number of ECTS points for the subject that has not been passed multiplied by the cost per ECTS point within the limits set forth in the Senate resolution.

§ 5

1. Payment of tuition fees incurred by the Student for the entire academic year are due:

- 1) for the first year of study – within 14 days of accepting the offer of a place in a course of study;
- 2) for subsequent years of study – by September 10;

or for the entire period of study in advance to the following account:

Bank PeKaO SA, UNIWERSYTET GDAŃSKI, ul. Bażyńskiego 1A, 80-952 Gdańsk, Polska, Account Number: PL21 12401271 1978 0010 2377 8417, SWIFT CODE/ BIC CODE: PKO PPL PW, Bank sort code: 12401271 and specifying the name and surname of the Student, the name of the Faculty, the course of study, the study cycle, and the academic year.

2. Fees for educational services rendered, as described in § 4 section 1 points 2-8, and in sections 2 and 3 are paid to the account in section 1.
3. Fees for issuing the electronic student identification, student grade-book, diploma (and duplicate copies) of university graduation are paid once only to an individual account number available on the Portal Studenta (Student Portal) (<https://ps.ug.edu.pl>).

§ 6

Terms of the Contract

1. This contract is entered into for the duration of the course of study, and terminates at the moment the course concludes.
2. This contract will terminate prior to the conclusion of the course referred to in section 1 if:
 - 1) the Student is removed from the list of students;
 - 2) the Student submits written notice of withdrawal from his/her course of study.

§ 7

Refund of Fees Paid

1. Fees paid for university courses of study are non-refundable, except in situations set forth in § 18 section 6 of the regulation of the Ministry of Science and Higher Education of October 12, 2006 on undertaking and completing by non-Polish citizens university courses of study and training and their participation in scientific research and development projects (Journal of Laws No. 190, item 1406 with amendments).
2. Fees for courses of study are refundable for the period in which studies were not pursued if the non-Polish citizen Student receives a leave of absence or withdraws from his/her course of study for health-related reasons confirmed by a medical certificate or for other substantial, documented causes. The fees paid for the first year of studies are refunded minus the equivalent of 200 euros.

§ 8

Final Provisions

1. Any amendments to this Contract must be made in writing or they will not be valid.
2. If the Student changes either the form of studies or the course of study, the University will enter into a new Contract, as described in section 1, with the Student or Doctoral Student. The previous Contract is terminated on the day the new Contract is entered into.
3. Any matters not addressed in this Contract are subject to the regulations in the Civil Code and the Act.
4. The Parties will seek to resolve amicably any conflict arising from this Contract. If it is impossible to reach a compromise, the case will be heard by the court of general jurisdiction in Gdańsk.
5. This Contract has been drawn up in two identical copies, in Polish and English, one for each Party to this Contract. In cases of uncertainty, the Polish text of the Contract is binding.

.....
/ Student /

.....
/ University of Gdańsk /

** score out where inapplicable*