

Ordinance no. 19/R/14
issued by the Rector of the University of Gdańsk
4 March 2014

regarding tuition fees for educational services at the University of Gdańsk incurred by foreign students in academic year 2014/2015

Pursuant to article 43 § 3 and article 99 of the Act of 27 July 2005 of the Law on Higher Education (Journal of Laws of 2012 item 572 with subsequent amendments) and §§ 17-20 of the Regulation of the Minister of Science and Higher Education of 12 October 2006 for foreign students pursuing studies or training and their participation in scientific experimentation and development projects (Journal of Laws No. 190, item 1406 with subsequent amendments) ,

the Rector hereby orders:

§ 1

This ordinance sets forth tuition fees incurred by foreign students studying at the University of Gdańsk who are not citizens of European Union member states or European Free Trade Association (EFTA) member states, and do not hold the *Karta Polaka*, discussed in article 43 § 4.2 of the Act of 27 July 2005 of the Law on Higher Education (Journal of Laws of 2012 item 572 with subsequent amendments).

§ 2

Payment for tuition fees is set forth in a written agreement between the University of Gdańsk and the student. Appendix 1 to this ordinance is a sample of this written agreement.

§ 3

1. Foreigners as described in § 1 who undertake either full-time or extramural studies at the University of Gdańsk incur tuition fees as described in Appendix 2 to this ordinance.
2. In addition to the tuition fees described in Appendix 2 to this ordinance, foreign students incur annual fees for the following:
 - 1) post-graduate studies, academic internships, specialized training, and post-doctoral *habilitacja* internships – a sum equivalent to 3,000 euros annually;
 - 2) development courses and student training internships – a sum equivalent to 3,000 euros annually;
 - 3) pursuing a doctoral degree outside the framework of doctoral studies – a sum equivalent to 3,000 euros;
 - 4) pursuing post-doctoral *habilitacja* studies outside the framework of a *habilitacja* internship – a sum equivalent to 5,000 euros.
3. Foreigners participating in the two-semester Intensive English Course organized by the Faculty of Philology of the University of Gdańsk will pay the equivalent of 3,500 euros.
4. Foreigners participating in language courses organized by the Foreign Languages Department of the University of Gdańsk will pay the following tuition fees:

- 1) one-semester full-time Polish course for foreigners (240 hours) – the equivalent sum of 1,200 euros,
 - 2) two-semester full-time Polish course for foreigners (480 hours) – the equivalent sum of 2,400 euros.
5. If the period of study undertaken by a foreigner is shorter than the academic year, the fees are calculated proportionally to the actual period of study.
 6. Foreign students of Polish heritage undertaking paid educational courses, studies, or training conducted in Polish will receive a 30% discount on tuition fees.

§ 4

1. A fee of 200 euros is added to the tuition fees described in § 3.1, 2, and 4 in the first year of study regardless of how many courses of study or forms of instruction are pursued.
2. Foreigners who pursue extramural courses of study must pay for the entire academic year in advance.

§ 5

1. Payment for educational services pursued by foreigners are payable in advance no later than 10 September for the entire academic year or period of study. After payment has been made, the University of Gdańsk will issue the foreigner a statement confirming acceptance or matriculation, which permits the foreigner to apply for a visa or residence permit.
2. Under special circumstances, the Prorector for Student Affairs, with permission from the Dean, may agree to accept payment of fees as described in § 3.1 in two semester installments.
3. If a foreigner follows a second course of study or other form of paid education simultaneously, he or she can petition the Prorector for Student Affairs, who may agree to lower the fees described in § 3.1 or fully exempt the student from paying fees, with the permission of the Dean.

§ 6

1. Tuition fees paid as described in § 3.1 are not refundable, except in situations described in § 18.6 of the Regulation of the Minister of Science and Higher Education of 12 October 2006 regarding the undertaking and pursuit of studies and training by foreigners and their participation in scientific research and development projects.
2. Tuition fees paid are refundable for periods of non-study when a foreigner has been granted leave or has submitted his or her withdrawal from the university for health reasons documented by a medical certificate or for other substantive reasons; however, the equivalent sum of the 200 euro fee for the first year of study is not refundable.

§ 7

The ordinance is effective on the day it is signed.

Prof. Dr. Hab. Bernard Lammek
Rector, University of Gdańsk